



April 2026

TO: ALL IESA MEMBER SCHOOLS

Enclosed are instructions for online membership and activity renewal for the **2026-2027** school year. Please use these instructions as you register online through the Member Center at www.iesa.org. You will need to use your administrative password to complete the registration process.

Each member school should create their invoice online to be forwarded to the IESA, along with their school check. Entries must be postmarked by the appropriate deadlines. Membership renewal dues of \$275.00 have a deadline of **June 8, 2026**. You are reminded that **June 8, 2026** is also the entry deadline for boys and girls golf, boys baseball, girls softball, boys and girls cross-country, girls basketball, and boys basketball. The deadline for scholastic bowl, girls volleyball, boys wrestling, girls wrestling and track and field is **October 5, 2026**. A school entering an activity for the first time will pay regular fees regardless of when they enter the activity. **NO SCHOOL WILL BE ALLOWED TO ENTER THE STATE SERIES AFTER THE FINAL DEADLINE FOR EACH ACTIVITY.** The following general guidelines also apply:

- **"Feeder"** schools pay only membership to the IESA. Registration should be done using the password for the Feeder school. (Example: JHS pays membership and activities; ES pays membership only)
- **Co-op** schools must each pay the fee for the appropriate activity. Example: School A and School B co-op in baseball – each must register online and pay fees for baseball.
- Schools that joined IESA for the purpose of **concussion education** must renew their school's membership each year to maintain access to these testing materials.
- Registration for Speech, Cheer, Bowling, Chess, and Music will open **in the Fall**.
- If board approval is needed prior to submitting payment to the IESA, plan accordingly to make sure all deadlines are observed.
 - Planning should include allowances to avoid late arrivals of payments due to USPS postmarking delays recently put into effect.

I urge you to return your entries by the appropriate deadlines to ensure your students have the opportunity to participate in the post-season and no double fees are assessed. If you know you are leaving your present position, please make sure your school has renewed its membership and returned all of the paperwork prior to your leaving.

Respectfully,

Nicole Schaeftbauer
Executive Director






REGISTRATION/RENEWAL INSTRUCTIONS

BEFORE STARTING THE REGISTRATION PROCESS:

- Confirm with your speech & music directors if your school will be participating in IESA Speech and/or Music contests. Contest dates for Speech are in the fall and Music dates are in the Spring. (Visit the [IESA Calendar](#) for available dates.)
 - While registering, you will be asked if your school will be participating in any IESA Speech or Music contest, and you will need to make sure to indicate "Yes" or "No" for each activity to ensure that the applicable Assignment Fee is applied, which will allow the IESA to assign your school to a contest area to help both your school and the host schools plan for contest.
- "Feeder" schools only pay IESA membership. Registration should be done using the login credentials for the feeder school and must be completed prior to any of their eligible students trying out, practicing, or competing on the middle school/junior high team.
- Co-op schools must each pay the fee for the appropriate activity for each year of the co-op, regardless of whether they are the host or sub school in the co-op.
 - Example: School A and School B co-op in baseball – each must register online and pay the annual IESA membership fee and the activity fee for baseball.
- Submitting registration forms with your school password denotes that your Board of Education has authorized your membership in the IESA, and that you are in compliance and accept the by-laws of the IESA.
 - Please review deadlines located on the IESA Member Center, [calendar](#), and [fee schedule](#) to ensure that your invoice is approved (if applicable) by your board prior to the applicable entry deadline(s).

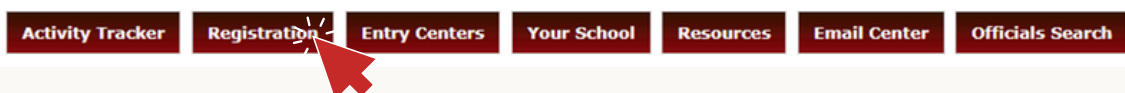
Step 1

Go to the IESA homepage at www.iesa.org, and click on  located at the top of the page.

On the next page, select your school name (city first) from the left-hand dropdown menu.

A school administrator should login using your school's [administrative password](#). (Note: Your school's activity password will NOT allow access to the registration page.)

Once logged in, click on the tab labeled "Registration".





REGISTRATION/RENEWAL INSTRUCTIONS

Step 2

Click on the appropriate link for 2026-2027 registration. Options include:

- **Membership Dues only**
 - Only select this if you wish to register for IESA Membership without participating in any activities. (This is typically used by feeder schools.)

- **Athletics and Scholastic Bowl (Membership Dues are automatically included)**

This link includes registration for:

- Girls Softball
- Boys Wrestling
- Boys Baseball
- Girls Wrestling
- Cross-Country (boys & girls)
- Girls Volleyball (7th & 8th grade)
- Girls Basketball (7th & 8th grade)
- Track & Field (7th & 8th grade boys & girls)
- Boys Basketball (7th & 8th grade)
- Scholastic Bowl

- **State Golf Tournament**

- Entry for Golf requires an invoice be created separately from other activities, but payment for this invoice can be included together with invoice(s) generated for other IESA activities.

Membership Dues & Activity Registration

If your school name has changed - or has become a new school - please contact the IESA office before registering.

Pay Membership Dues ONLY [2026-2027](#)

If you want to pay DUES ONLY now and register for activities later, please use the link above.

-OR-

COMBINE DUES AND ACTIVITY REGISTRATION by using links below. Dues will only be added to your first registration of the year.

Athletics and Scholastic Bowl	2026-2027
State Golf Tournament	2026-2027
State Cheer Competition	Currently unavailable
State Chess Competition	Currently unavailable
State Bowling Competition	Currently unavailable
Music Contests	Currently unavailable
Speech Contests	Currently unavailable

**** Activities available later in the school year are Speech, Cheer, Chess, Bowling, Music****



REGISTRATION/RENEWAL INSTRUCTIONS

Step 3

Click on the applicable check boxes under the "Register" column on the right to add them to your registration invoice for payment. (Activities listed in red indicate your school paid for participation in that activity last year.)

Before proceeding to the next step, make sure to double check that all of the applicable check boxes are marked correctly.

Athletic and Scholastic Bowl Registration - Step #1

- INSTRUCTIONS**
1. Check appropriate boxes in "Register" column
 2. Proceed to Step #2

Activities you participated in last year are displayed in RED

Activity	Postmarked Entry Date and Fees	Final Postmarked Entry Date and Fees	Register
2026 Girls Softball	To 6/8/2026 \$65.00	6/18/2026 to 7/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2026 Boys Baseball	To 6/8/2026 \$65.00	6/18/2026 to 7/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2026 Boys Cross-Country	To 6/8/2026 \$120.00	6/18/2026 to 8/1/2026 \$240.00 - Double Fees	<input checked="" type="checkbox"/>
2026 Girls Cross-Country	To 6/8/2026 \$120.00	6/18/2026 to 8/1/2026 \$240.00 - Double Fees	<input checked="" type="checkbox"/>
2026 Girls 7th Grade Basketball	To 6/8/2026 \$65.00	6/18/2026 to 8/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2026 Girls 8th Grade Basketball	To 6/8/2026 \$65.00	6/18/2026 to 8/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Boys 7th Grade Basketball	To 6/8/2026 \$65.00	6/18/2026 to 9/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Boys 8th Grade Basketball	To 6/8/2026 \$65.00	6/18/2026 to 9/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Boys Wrestling	To 10/5/2026 \$75.00	10/15/2026 to 11/1/2026 \$150.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Girls Wrestling	To 10/5/2026 \$75.00	10/15/2026 to 12/1/2026 \$75.00 - Double Fees waived	<input checked="" type="checkbox"/>
2027 Girls 7th Grade Volleyball	To 10/5/2026 \$65.00	10/15/2026 to 11/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Girls 8th Grade Volleyball	To 10/5/2026 \$65.00	10/15/2026 to 11/1/2026 \$130.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Boys 7th Grade Track & Field	To 10/5/2026 \$70.00	10/15/2026 to 11/1/2026 \$140.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Boys 8th Grade Track & Field	To 10/5/2026 \$70.00	10/15/2026 to 11/1/2026 \$140.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Girls 7th Grade Track & Field	To 10/5/2026 \$70.00	10/15/2026 to 11/1/2026 \$140.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Girls 8th Grade Track & Field	To 10/5/2026 \$70.00	10/15/2026 to 11/1/2026 \$140.00 - Double Fees	<input checked="" type="checkbox"/>
2027 Scholastic Bowl	To 10/5/2026 \$75.00	10/15/2026 to 11/1/2026 \$150.00 - Double Fees	<input checked="" type="checkbox"/>

- Entries submitted during the **Final Entry Period** incur a **double entry fee**.
- Double entry fees are **waived** for schools participating in an activity for the **first time**.
- **No waivers** will be granted for any **late entries**.

Proceed to Step #2



REGISTRATION/RENEWAL INSTRUCTIONS

Step 4

Complete all the remaining levels of the registration process, clicking "Continue" as the steps are completed. Update all school information, including administration for the coming year, etc.

*****It is extremely important that principal, AD, and other applicable administrator information is submitted annually and, if there are any changes, updated regularly throughout the year.*****

		Email	Cell
Mailing Contact	<input type="text"/> Include salutation AND title Ex.: (Mr. Don Smith, Prin.)		
Superintendent	<input type="text"/> Include salutation (Mrs., Dr., etc.)	<input type="text"/>	<input type="text"/>
Principal	<input type="text"/> Include salutation (Mrs., Dr., etc.)	<input type="text"/>	<input type="text"/>
Athletic Director	<input type="text"/> Include salutation (Mrs., Dr., etc.)	<input type="text"/>	<input type="text"/>
Fine Arts Coordinator	<input type="text"/> Include salutation (Mrs., Dr., etc.)	<input type="text"/>	<input type="text"/>
Assistant Principal	<input type="text"/> Include salutation (Mrs., Dr., etc.)		

We also ask that email addresses and cell phone numbers be entered for the Superintendent, Principal, and Athletic Director. This information is not provided to the membership and is used for IESA contact. (This information is generally used more for contact related during tournament time when outside of school hours and follow up is needed with school administration.)

Step 5

A summary will be provided to confirm all entries you have selected for your school's registration. Please make sure to review this for accuracy to ensure that all desired activities have been included and to ensure all coach information is accurate for the upcoming school year.

If it is noticed that any activities/levels were left off, click "Change Entries" to be taken back to Step #1 where you can then add the omitted activity.

Annual Membership dues of \$275.00 must be paid.	
TOTAL FEES OWED	Change Entries
Checks must be postmarked by June 8, 2026.	
<input type="button" value="Continue"/>	

Once all entries are confirmed and all coach information is entered, the submitter name, email, and administrative password must all be provided to proceed to the Speech and Music Assignment Survey.



REGISTRATION/RENEWAL INSTRUCTIONS

Step 6

You will now be asked to indicate if your school intends to participate in Speech and/or Music contests through the IESA.

- Indicating "Yes" to Speech will add a NON-REFUNDABLE \$25.00 fee to your invoice. Please note:
 - This fee will allow the IESA Administrator to place your school into an IESA Speech area and must be paid prior to being placed into a contest area.
 - 2026-27 IESA Speech contest dates are October 30, 31, November 6, 7, 13, or 14, 2026. (Performance date is determined by the area host.)
- Indicating "Yes" to Music Solo & Ensemble, Music Organization, or both will add a NON-REFUNDABLE \$25.00 fee to your invoice.
 - If you select both Music contest types, you will only have one \$25.00 fee added for Music but will be assigned to both contest types.
 - This fee will allow the IESA Administrator to place your school into an IESA Music area and must be paid prior to being placed into a contest area.
 - 2026-27 IESA Music Solo & Ensemble contest dates are March 20, April 3, 10, or 17, 2027. (Performance date is determined by the area host.)
 - 2026-27 IESA Music Organization contest dates are April 30 or May 1, 2027. (Performance date is determined by the area host.)

****For both Speech and Music, the registration period for performance entries will open in the Fall. Payment for these entries will be submitted at a later date than the Assignment Fee(s).****

Step 7

An invoice will be generated at the final page of the process and a confirmation email will be sent to the email address you provided during the registration process.

***** VERY IMPORTANT *****

You will need to submit a copy of the invoice to your bookkeeper/business office. Make sure to communicate clearly what the required timelines are for submitting payment to the IESA.

- Only school-issued checks will be accepted.
- Personal checks, purchase orders, and credit card payments are **NOT** accepted.
- If board approval is needed prior to submitting payment to the IESA, plan accordingly to make sure all deadlines are observed.
 - Planning should include allowances to avoid late arrivals of payments due to USPS postmarking delays recently put into effect.
 - Extensions will **NOT** be offered if deadlines are missed.

*****Membership and activity registration is finalized after payment is received and processed by the IESA.*****