

INSTRUCTIONS FOR TRACK REGULAR SEASON SCHEDULE ENTRY

As a reminder, all track and field member schools must enter their scheduled meets online at the IESA track entry center.

TO ENTER TRACK SCHEDULED MEETS

- A. Go to the IESA homepage at www.iesa.org
 - B. Click on the "Entry Centers" located at the top of the page.
 - C. Select your school name and enter the track password to lead you directly to the track entry center.
 - D. You will then need to verify coach information for the current year. Click to continue after completion.
- Note:** track coach information is very important as the IESA emails coaches with important information for the season.

Class AA Track & Field Entry Center						
Entries Menu						
Please enter information about your coaches before proceeding.						
	Coach	Email	Phone			
8th Grade Boys	<input type="text" value="John Smith"/>	<input type="text" value="jsmith@iesa.org"/>	<input type="text" value="309"/>	<input type="text" value="829"/>	<input type="text" value="0114"/>	<input type="text" value="EXT"/>
7th Grade Boys	<input type="text" value="John Smith"/>	<input type="text" value="jsmith@iesa.org"/>	<input type="text" value="309"/>	<input type="text" value="829"/>	<input type="text" value="0114"/>	<input type="text" value="EXT"/>
8th Grade Girls	<input type="text" value="Jean Smith"/>	<input type="text" value="jesmith@iesa.org"/>	<input type="text" value="309"/>	<input type="text" value="829"/>	<input type="text" value="0114"/>	<input type="text" value="EXT"/>
7th Grade Girls	<input type="text" value="Jean Smith"/>	<input type="text" value="jesmith@iesa.org"/>	<input type="text" value="309"/>	<input type="text" value="829"/>	<input type="text" value="0114"/>	<input type="text" value="EXT"/>

[Click here to continue](#)

- E. Click on "Update Regular Season Schedule".

IESA Member Center			
Menu	Altamont	Log Out	
REGISTER FOR TEXT ALERTS	Your user session will expire @ 2:51:15 PM		CONCUSSION CERTIFICATION
Track & Field Entry Center Menu			
	Coach	Activity Probation	Co-op
7th Boys		OK	
7th Girls		OK	
8th Boys		OK	
8th Girls		OK	
ENTRIES - Athletic.net			
Update Track Coach Contact Info			
Update Regular Season Schedule 			
			OPEN

- F. To add a meet, enter a meet location and date, then click "Add This Meet".

Add a Meet		
Location	Meet Date	
To add a regular season meet, enter a meet location and date, then click 'Add This Meet'		
<input type="text"/>	<input type="text"/>	<input type="button" value="Add This Meet"/>

- G. Your schedule will display as you add each scheduled meet. If you make an error, click "Delete This Meet" and re-enter the correct information.

Your Meets		
Bloomington King	Monday, April 18, 2016	Delete This Meet 