# SCHOLASTIC BOWL PASSWORD INFORMATION AND INSTRUCTIONS

## USE YOUR SCHOLASTIC BOWL PASSWORD TO COMPLETE THIS PROCESS!

## Submission of Record & Rosters April 21, 2025
### You must complete this step to participate in your IESA regional tournament.

A. Use the log-in area referenced above to access the Scholastic Bowl Entry Center.
B. It is possible to reach the Scholastic Bowl Entry Center from the School & Official Login link located on the homepage of the IESA website or from the Scholastic Bowl activity page.
C. Choose your school from the drop-down menu and enter the provided scholastic bowl password.

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**The following penalty is in effect for schools that fail to submit their online record/seeding information by the posted deadlines:**
- First Offense: School will be placed on probation.
- Second Consecutive Offense: School will be able to participate in the state series of the current year but will not be able to participate in the state series the following year unless the school pays a $250 fee for reinstatement to the state series.

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**Administrators, coaches, and directors log in here.**

**User IDs** are no longer needed - choose your school by common name (city first), ex. Normal Parkside.

**Enter your school's Scholastic Bowl Password here** ➡

**Your School** | Choose City/School ▼

**Password**

**Click Here** ➡ | Click here to log in

**HELP! I've don't know the password!**

D. After entering your scholastic bowl password, you will be taken to your school's Scholastic Bowl Entry Center.

## Scholastic Bowl Entry Center Menu

**Class A - Sectional H - Regional 29 - Assignments**

**REGIONAL ENTRY FORM - View Roster** | 1. | **OPEN**
Initial completion required by 4/21/2025
Open thru 4/29/2025 4:00pm

**Your Regular Season Contests** | 2. | **OPEN**
Open thru 4/21/2025 midnight

**Team Photo & Cut Lines | Team Photo Info**
Available to Regional Champions

**These are instructions for team photos in the state tournament. Regional winners will be asked to submit a photo online.**

1. **Click on** <u>REGIONAL ENTRY FORM</u> **on the entry center page. No changes will be permitted to your roster after 4:00pm on April 29, 2025.**

| Class A Scholastic Bowl Entry Center |
|---|
| Entry Menu - Regional Entry Form - Host Administration |

**School Regional 15 Entry Form**

Complete all items for **only 15 players** for your tournament team. If you make any changes with the regional host prior to your first match, also notify IESA. The regional host shall not permit your school to participate unless this form has been submitted. No changes to this form shall be allowed after your first regional contest.

**View Your Roster as Webpage**　　　　　　　　　　　UPDATE ENTRIES

**Enter Participants in Any Order**
**Update as often as needed - we always have access to the data shown here.**

| | First Name | | LAST NAME | Grade |
|---|---|---|---|---|
| 1 | | Each team will have **15** roster spots. | | 8 |
| 2 | | | | 8 |
| 3 | | | | 8 |

**School Information**

| Head Coach | | Moderator 1 | |
|---|---|---|---|
| Coach Email | | Moderator 2 | |
| Coach Phone | | Moderator 3 | |

Please enter moderator names that you use in your area of the state.

Make sure you enter the Head Coach, Coach Email and Coach Cell Phone before clicking Update Entries.

**Click Here When Finished**　　　UPDATE ENTRIES

**2. After you have completed your regional entry form, click Update Entries. The page will take you back to your roster. From there, click on "Entry Menu". Then click on** <u>Your Regular Season Contests</u> **from the main page.** *Note: You are required to enter your* <u>*Initial Season Schedule*</u> *by February 26.* **The Entry Center opens in January, and you will be able to mark all matches as "To Be Played". This will make it easier to go back and edit matches as they are played during the season before the** <u>*Roster and Record deadline*</u> **on April 21.**

　　　　　　a. **Check yes if you will have 3 matches played under IESA rules by the regional.** *CLICK UPDATE*
　　　　　　b. **Enter opponent name**
　　　　　　c. **Enter each team's score**
　　　　　　d. **Click status (your win etc.)**
　　　　　　e. **Click drop down menu for home or away**
　　　　　　f. **Add date of the contest.**
　　　　　　g. **Click 'Add Contest'**

**NOTE: Don't forget to enter the results after each match is played.** *PENDING MATCHES WILL NOT GENERATE A RECORD FOR YOUR TEAM.*

| Class A Scholastic Bowl Entry Center |
|---|
| Entry Menu - Regional Entry Form |

**Regular Season Contests**

**We will have minimum three matches by April 30, 2025**　　　⦿ Yes　　○ No　　Update

List your regular season opponents and scores below. Leave score blank for un-played games.

| ONLY include "A" team schedule! | | | | | |
|---|---|---|---|---|---|
| **Schools** | | **Score** | **Status** | **Location** | **Date** |
| **Your School** | **School Name** | ☐ | ◉ To Be Played<br>○ Your Win<br>○ Your Loss | Home ▾ | ☐ |
| **Your Opponent** | | ☐ | | Add This Contest | |

| **Contests** | | | | |
|---|---|---|---|---|
| **Regular Season Record: 3-0** | Your record will automatically update as you enter your schedule and results. NOTE: If you split your team in two for the regular season, please only submit the 'A' team schedule and results. | | | |
| **Delete** | | | | |
| **Delete** | **Albion** def. North Clay | 175-156 | Away | |
| **Delete** | **Albion** def. West Salem | 185-125 | Away | |
| **Delete** | Mt. Carmel - North vs. Albion | Pending | Home | |

## Teams displayed in bold will be the winning team.

A. Following the closing of this process the seeding results will be tabulated by the IESA. The IESA administrator, Chris Frasco will review the results and break any ties by a coin flip.

B. The seed results will be posted in the regional assignments. Your seed will be displayed to the left of your school's name in the regional assignments.