



QUARTERFINAL HOSTS CHECKLIST

For IESA Softball, **the higher-seeded team in the bracket is the host of the regional quarterfinal game.**

That school has the following responsibilities:

RESPONSIBILITY	COMPLETE?
1. Communicate with the personnel at your school to ensure that the field will be prepared and ready to go.	
2. Notify the regional host designated by the IESA of the location (street address), date, and time of your game. <ul style="list-style-type: none"> The quarterfinal game should be played at the higher-seeded team's home field on September 8th. The IESA-designated regional host will need to enter your game information online. (You will NOT be able to enter this online). If weather presents an issue, you will need to notify the regional host so that they can update game information online as needed. 	
3. Softballs - The quarterfinal game must begin with two (2) softballs that meet IESA criteria. <ul style="list-style-type: none"> <u>After brackets are posted</u>, the IESA will send each regional quarterfinal host (the higher-seeded team) two (2) Rawlings softballs. In the event that the softballs don't arrive on time, the regional quarterfinal hosts are expected to provide the correct Rawlings softballs (model #RIESASB) on hand for the quarterfinal contest. 	
4. Hire 2 IHSA-licensed officials for your quarterfinal game and contract each of the officials for \$65. <ul style="list-style-type: none"> Your opponent for the game should bring a check for \$65 to the game. (Please notify your opponent who they should make the check payable to). <i>Example: If the host school issues a check for the officials, then your opponent should write the check to the host school.</i> Officials expect to be paid on the day of the contest. <u>Suspension</u>: If the game is suspended, the officials get the full payment for starting that game. Whether those officials return or if new officials are contracted for the completion of the suspended game, the officials for the resumed game are again paid the full fee and the cost is split between the 2 schools participating in that game. <u>Forfeiture</u>: If the game is forfeited, the officials are still paid their full fee. The forfeiting team is responsible for the payment to both of the officials who were contracted for that game. 	
5. Immediately following the conclusion of the game, email the results to the regional host.	