



ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

2024 INSTRUCTIONS TO BASEBALL SECTIONAL HOST SCHOOLS

- The IESA Office has contracted two umpires at a fee of **\$75.00** each for the sectional game. IESA will pay the umpires. Their game checks will be sent directly to the umpires from the IESA Office after the completion of the sectional game. IESA will notify you of the umpires assigned to your contest. You must contact each umpire and be sure to give them exact directions and location of your field.
- Hold the sectional game on **Monday, September 30**. The IESA Office will notify you as soon as possible of the competing teams. You will need to contact them with any necessary information they may need as to the exact location of playing site. **The starting time has been set for 4:00 p.m. Games are not to begin later than 4:00pm because of darkness.** No changes to the date or starting time will be approved as the umpires have been contracted for this date and time. If you cannot host on **September 30** at 4:00 p.m., please contact Chris Frasco immediately so a different host can be located.
- Use **October 1** as a rain date if required. If this should be necessary, try to contact competing teams as early as possible on **September 30** to inform them the game is postponed, since many schools have long travel distances to sectional sites. If October 1 is also rained out, then reschedule for Wednesday, October 2. The sectional must be completed no later than Thursday, October 3. Be sure to update the date online to keep everyone informed.
- The Rawlings RIESA baseball is to be used for your sectional game. These will be shipped to you prior to sectional play. You will receive three (3) baseballs for the sectional contest. Host schools must have some identical balls on hand in case the 3 balls are not enough to complete the game. One ball shall be given to the loser of the sectional game and two balls shall be given to the winner of the sectional game.
- Regional winners do **not** need to bring you a copy of the *Regional Entry Form*. You as a host have on-line access to the regional entry form. To access those forms, choose your school and enter your school's password to log in to the IESA website Member Center. Click the "Entry Center Logins" link and then the "Host Admin" link under "Entry Centers & Host Administration". From that screen, you can view the entries and/or download the data. Information is available as either a web page or you can download it as an Excel file.
- Follow all appropriate sections of the **2024** Boys Baseball Terms & Conditions in conducting your tournament.
- A coin flip shall determine the home team for the sectional game.
- ***It is your responsibility to update the IESA website with the result of the sectional.*** You must use your school password to report the sectional winner. Log on to the IESA website Member Center, choose your school and enter your school's password. Click the "Entry Center Logins" link and then the "Host Admin" link under "Entry Centers & Host Administration". Choose the "Set Sectional Results" link and input the scores, mark the winner and update their record. This will automatically notify the IESA office of your sectional's result. **Please do this immediately after the contest on Monday so we can begin preparation of the state tournament pairings.** Your help with this is appreciated.
- Inform the sectional winner that they will receive information about the state finals from the IESA Office via email the Monday after the sectional.
- There is no financial report needed since admission is not charged.
- Contact Charlie Shempf in the IESA Office if you have any questions.

Please keep the following items in mind as the host for the sectional:

- Provide water for players AND umpires.
- Be sure the outfield grass is mowed (infield grass as well if the site has a grass infield).
- Base lines, batter box, and outfield foul lines are properly and clearly chalked.
- Be sure holes in the pitching mound and batters box have been filled in and "stomped down".
- Be sure fences and back stops are safe. This may not be the easiest item to correct but back stops should not allow a ball to roll through the back stop when a catcher misses the ball. If the back stop is in need of repair, the hosts should fix the back stop prior to hosting.
- There must be an administrator on site who can tend to problems should they arise.
- Please be sure restrooms are in working order.
- The host should provide the book and an official scorer for all games including official pitch count.
- It is the host's responsibility for proper supervision, especially for umpires after the contest.
- Even if you are not playing in a given contest please understand that you still are the host and you are exactly that--a "host" school that is responsible for the sectional contest.

Thank you for hosting this sectional!