

Congratulations on winning your sectional!

Please review all the information in this document including State Final Instructions, emergency procedures, state site information, brackets, press release, team photo information and state t-shirt pre-order information.

In addition, please do the following:

1. New this year, your regional entry form now serves as the pass gate form. This was generated when your coach completed their roster information prior to the regional. Those not listed on the regional entry form will not be admitted for free into the State Tournament.
2. Please complete and fax the Emergency Contact Sheet for your team to the IESA as soon as possible to 309-829-0625.
3. It is also possible for you to sign-up for text alerts regarding the status of the tournament. To do this, you will need to log-in to the IESA Member Center and click on the "Register for IESA Text Alerts" link.



# ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

## 2017-2018 INSTRUCTIONS TO GIRLS BASKETBALL STATE TOURNAMENT TEAMS

**FAX THE EMERGENCY CONTACT INFORMATION TO THE IESA AS SOON AS POSSIBLE.**

### I. Tournament Schedule

- A. The top team in the bracket is the home team.
- B. Games will be played according to the schedule. A copy of the schedule has been included with this email. The schedule is also posted to the IESA website at [www.iesa.org](http://www.iesa.org). Games will not be played ahead of schedule.

### II. Team Uniforms

- A. The top team in the bracket is the home team and ***will wear white jerseys***. However, it is recommended that you bring both your home and away jerseys to all games that you will be playing.
- B. Do not use string, ribbon, or yarn to make adjustments to your playing jerseys. Tape or Velcro closures are acceptable.
- C. If your team wears shirts under their jerseys, please make sure that the undershirts are the same color as the predominant color of the uniform.
- D. Review the Headband/Wristband and arm/leg sleeve rules with your team.

### III. Tournament Information

- A. For each game that you play in the state tournament, please go on-line to complete the Rating of Contest Officials and the Sportsmanship Rating forms.
- B. Set a good example for player and spectators to follow.
- C. Respect the integrity and judgment of game officials, and accept their decisions graciously.
- D. Respect the integrity and personality of the individual athlete.
- E. **The head coach and captains are required to attend the pre-game meeting with the officials.**
- F. **It is recommended that coaches appear at all state series contests in appropriate attire. Baseball hats, jeans, sweatpants/yoga pants, etc. are not appropriate.**
- G. Any player ejected from a contest for unsportsmanlike conduct shall be ineligible for the next interscholastic contest at that level of competition, and all other interscholastic contests at any level in the interim, in addition to other penalties the IESA or school may assess. Any coach ejected from a contest shall be ineligible for the next two interscholastic contests at that level or competition, and all other interscholastic contests at any level in the interim.
- H. The IESA and its Board of Directors strongly suggest an administrator or school representative (other than the coach) be in attendance at all contests.
- I. **Player Introductions:** For quarterfinal contests, all players will be introduced. For all remaining games, only starters will be introduced.

### III. Player Introductions

#### A. Quarterfinal Contests

1. For quarterfinal contests, all players- starters and non-starters- will be introduced. The PA announcer will ask you to submit both your starters and non-starters prior to your contest.
2. Visiting team will be introduced first with non-starters being introduced prior to the starters. After each non-starter's name is announced, they should shake hands with the officials and opposing team head coach and then assemble in the free-throw circle in front of their team bench. They should remain in that area until all non-starters for their team have been introduced. After all non-starters have been introduced, the non-starters should return to the team bench for the introduction of the starters. The starters will then be introduced by G-G-F-F-C. After each starter's name is announced, they should shake hands with the officials and opposing team head coach and then assemble in the free-throw circle in front of their team bench. They should remain in that area until all starters for their team have been introduced. After all starters have been introduced, the starters should return to the team bench.
3. Home team will then be introduced and should follow the above procedure for their introduction.
4. After both teams have been introduced, teams will line up across the free throw line extended and walk forward to meet their opponents at half-court. At half-court, teams will shake hands and wish each other good luck. Head coaches will also meet at half court to shake hands. After shaking hands, both teams will return to their benches.

#### B. Semi-final/Consolation/Championship Contests

1. For semifinal/consolation/championship contests, only starters will be introduced. The PA announcer will ask you to submit your starters prior to your contest.
2. Visiting team starters will then be introduced first by G-G-F-F-C. After each starter's name is announced, they should shake hands with the officials and opposing team head coach and then assemble in the free-throw circle in front of their team bench. They should remain in that area until all starters for their team have been introduced. After all starters have been introduced, the starters should return to the team bench.
3. Home team will then be introduced and should follow the above procedure for their introduction.
4. After both teams have been introduced, teams will line up across the free throw line extended and walk forward to meet their opponents at half-court. At half-court, teams will shake hands and wish each other good luck. Head coaches will also meet at half court to shake hands. After shaking hands, both teams will return to their benches.

### **IV. Tournament Policies**

- A. In regional, sectional, and state final tournament play, the host school shall not make its gymnasium or playing fields available to the visiting teams for practice sessions. Teams will be allowed 15 minutes of warm-up prior to the start of your game.
- B. During IESA state series tournament (regional, sectional, state finals) games, the displaying of signs, banners, placards, balloons, or constructed frames through which players run is prohibited. Such devices obstruct the view of spectators, are unsightly, and in many instances may become safety hazards. Local tournament managers should not permit these devices to be brought into the playing areas. (By-law 3.142)
- C. All noise-making devices shall be excluded from playing areas for all IESA state series tournament play. Tournament managers should not permit spectators to bring megaphones, radios, or tape players into the playing area of any IESA state series tournament contest. (By-law 3.143)

- D. **NEW** Only those listed on the regional entry form will be allowed into the IESA State Basketball tournament for free. Only teams participating in the State Tournament will receive free admission to the tournament contests in which they are participating. For example, your 7th grade team will receive entrance to the 7th grade tournament, but your 8th grade team would be required to pay the admission charge. As a reminder, IESA Activity Passes are **NOT** accepted during any level of state series play.
- E. All tournament play shall be single elimination with the winning team advancing from regional to sectional and from sectional to state level competition.
- F. **Crowd control.** While the host school for any activity must assume primary responsibility for the physical management of the activity, including providing for crowd control, this is a mutual responsibility. Visiting schools must also take such measures as necessary to ensure proper behavior on the part of their own students and spectators.
- G. **The Mercy Rule will be used in state tournament play.**
- H. Review the pre-game run-out policy.

#### IV. Tournament Extras

\*\*\*Please refer to the state tournament packet information given to you by your sectional host for site specific information.\*\*\*

- A. Please make your parents aware of the FanZone area on the IESA website. This area contains all the information that they will need when attending the state tournament.
- B. Your school may be contacted by Royal Publishing for solicitation information within your community.

**IN CASE OF EMERGENCY OR INCLEMENT WEATHER DURING THE TOURNAMENT, CONTACT CHRIS FRASCO AT 309-706-3953. THIS NUMBER IS FOR COACHES AND ADMINISTRATORS ONLY.**

**PLEASE NOTE: OFFICIALS WILL BE STRICTLY ENFORCING RULES PERTAINING TO THE COACHES' BOX. PLEASE REVIEW ALL NFHS RULES REGARDING THE USE OF THE COACHES' BOX.**



# ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

## INCLEMENT WEATHER INSTRUCTIONS STATE TOURNAMENT TEAMS

### I. Tournament Schedule- Delays and Rescheduling

- A. The status of all tournaments will be posted on the IESA website. Please check the IESA website before leaving for the tournament with your team.
  - a. If changes have been made to the playing schedule, they will be listed on the homepage of the IESA website- [www.iesa.org](http://www.iesa.org)
  - b. Additionally, check the scoreboard for your tournament. If game times or dates have been changed, those changes will be reflected in the tournament scoreboard.
- B. It is possible to sign up for text alerts from the IESA. Coaches and administrators may sign up for text alerts through the Member Center.
  - a. Text alerts will be used to communicate any weather delays.
  - b. Messaging fees may apply.

### II. Prior to the Tournament

- A. Complete the enclosed form and return it to the IESA no later than **9 am on Friday**.
  - a. This is the information that will be used to contact your team regarding weather/tournament updates. IT IS CRITICAL THAT YOU COMPLETE AND RETURN THIS INFORMATION.

### III. Day of Tournament

- A. Evaluate the road conditions and travel route.
- B. If you will be unable to reach the tournament site due to weather/road conditions, please contact Nicole Schaeftbauer at 309-310-7305. This number is for coaches and administrators only.
  - a. IF YOU WILL BE UNABLE TO REACH THE TOURNAMENT, PLEASE CONTACT NICOLE AS EARLY AS POSSIBLE.
- C. Check the IESA website for updates on the status of your tournament.

### IV. Tournament Policies

- A. By-law 5.074: No state tournament series contest shall be forfeited due to weather conditions. If the administrator of any participating school determines the team can not reach the tournament site due to weather conditions, the tournament game(s) shall be rescheduled as soon as possible. Other contests scheduled on that particular date may still be held.

CHRIS FRASCO, IESA ADMINISTRATOR FOR BASKETBALL  
CELL# 309-706-3953



# ILLINOIS ELEMENTARY SCHOOL ASSOCIATION

## EMERGENCY CONTACT INFORMATION

FAX THIS FORM TO 309-829-0625

**School Name:** \_\_\_\_\_ **School Phone:** \_\_\_\_\_

**Athletic Director**  
**Name:** \_\_\_\_\_

**School Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Coach Name:** \_\_\_\_\_

**School Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Principal Name:** \_\_\_\_\_

**School Phone:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Bus Departure Time:** \_\_\_\_\_

**Estimated Time of**  
**Arrival:** \_\_\_\_\_

**Bus Cell#:** \_\_\_\_\_



# PRESS RELEASE

## Illinois Elementary School Association

1015 Maple Hill Road, Bloomington, IL 61705

Date: December 7, 2017 Host School: Lexington Junior High  
IESA Contact: Chris Frasco  
Phone: 309/829-0114 Contact: Mrs. Julie Strating  
Fax: 309/829-0625 Phone: (309) 365-2711

## 8-1A Girls State Basketball Tournament

Pairings are released for the twelfth Illinois Elementary School Association 8th Grade Girls' Class 8-1A State Basketball Tournament to be held at Lexington High School in Lexington on December 9 and December 14, 2017. This is the 39th year of the IESA girls' basketball state tournament series. Scores will be posted on the IESA website ([www.iesa.org](http://www.iesa.org)).

### Saturday, Dec. 9 (Quarterfinals)

Game 1 10:00 a.m. Pana Sacred Heart (24-1) v. LaSalle Trinity Catholic (18-1)  
Game 2 11:30 a.m. Hume Shiloh (16-2) v. Lockport Taft (20-1)  
Game 3 1:00 p.m. Washington St. Patrick (21-1) v. Lincoln West Lincoln-Broadwell (25-0)  
Game 4 2:30 p.m. Jacksonville Our Saviour (19-5) v Cuba (12-11)

### Saturday, Dec. 14 (Semifinals)

Game 5 5:00 p.m. Winners of Games 1 & 2  
Game 6 6:30 p.m. Winners of Games 3 & 4

### Thursday, Dec. 14 (Finals)

Game 7 6:00 p.m. Losers of Games 5 & 6 (Third Place)  
Game 8 7:30 p.m. Winners of Games 5 & 6 (State Championship)

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### Sectional Scores

Washington St. Patrick def. Annawan , 44-22  
Lockport Taft def. Armstrong-Ellis , 35-23  
Jacksonville Our Savior def. Hardin Calhoun , 32-15  
Hume Shiloh def. Gifford , 36-17

LaSalle Trinity Catholic def. Marseilles Milton Pope , 17-14  
Pana Sacred Heart def. Sigel St. Michael's , 43-36  
Cuba def. Peoria Limestone Walters , 31-19  
Lincoln West Lincoln-Broadwell def. Springfield Christian , 41-30



**2017**  
**CLASS 8-1A GIRLS STATE BASKETBALL**  
**TOURNAMENT PAIRINGS**

Pana Sacred Heart

*Game 1*  
**10:00 a.m.**  
**December 9**

LaSalle Trinity Catholic

*Game 5*  
**5:00 p.m.**  
**December 9**

Hume Shiloh

*Game 2*  
**11:30 a.m.**  
**December 9**

Lockport Taft

*Game 8*  
**7:30 p.m.**  
**December 14**

Washington St. Patrick

*Game 3*  
**1:00 p.m.**  
**December 9**

Lincoln West Lincoln Broadwell

*Game 6*  
**6:30 p.m.**  
**December 9**

Jacksonville Our Saviour

*Game 4*  
**2:30 p.m.**  
**December 9**

Cuba

*Game 7*  
**6:00 p.m.**  
**December 14**

**CHAMPIONSHIP**

**THIRD PLACE**



# **IESA Cheerleading Rules**

## **Girls' and Boys' Basketball Seasons**

Please share this information with your school's cheerleading coach as these rules apply to all performances during regular and post-season basketball games.

### **NFHS rules must be followed.**

1. During play, only 12 cheerleaders may be cheering on the sideline/end line at one time provided the space can safely accommodate 12 cheerleaders. A game official may always ask for the sidelines and/or end lines to be kept clear and this number may be reduced for the safety of the players. During full timeouts, between quarters, and at halftime, more than 12 cheerleaders may perform provided the squad can complete their performance without stopping or delaying play.
2. Squads may not perform basket tosses or double full twisting dismounts.
3. Officials must be given room to move along the sidelines and baselines.
4. Athletic shoes must be worn; gymnastics slippers or shoes rated for gymnastics floors are not permitted.
5. Flyers may not have signs with sharp corners or be made of solid material.
6. A twist to a cradle (including log rolls) must not involve more than one rotation - this is permitted only on appropriate mats, grass, and rubberized/soft-yielding surfaces.
7. Stunting while the basketball is in play is not permitted; this includes free throws.
8. The free throw line extended must remain clear of cheerleaders.
9. Head-over-heels stunts are not permitted except as outlined in NFHS Rules 2-9-1 and 3-6-3.

#### **NFHS Rule 2-1-10**

Cheerleaders must remain outside the playing area during a 30-second or less time-out and whenever the ball is in play.

#### **NFHS Rule 2-1-12**

Cheerleaders may not stand behind the free throw lane extended during a basketball game - THIS APPLIES FOR THE ENTIRE GAME. Cheerleaders are permitted to stand on either side of the free throw line extended.

#### **NFHS Rule 2-3-1**

Jewelry may not be worn.  
Religious or medical medals must be taped to the body.

#### **NFHS Rule 2-3-3**

Hair must be worn in a manner that does not interfere with the safe execution of a stunt or tumbling. Long hair that is not secured presents significant risk during partner stunts, pyramids, tosses and airborne tumbling. Hair devices and accessories must be secured out of a cheerleader's face and appropriate for the activity.



Class 8-1A  
Girls State Basketball Finals

December 9 & 14, 2017

Hosted by:

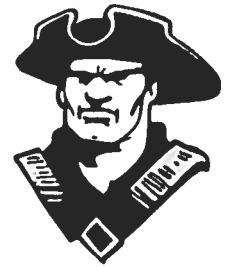


Lexington Junior High School



Lexington Jr/Sr High School  
100 E. Wall St.  
Lexington, IL 61753

(309) 365-2711 (phone)  
(309) 365-5032 (fax)



*Home of the Minutemen*

**Dwight Stricklin**  
Superintendent/High School Principal

**Paul Deters**  
Elementary/Junior High Principal

**Julie Strating**  
Athletic Director

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## Sectional Champions:

Congratulations! This is an exciting time for your team, and we are eager for your arrival to Lexington Schools for the state tournament. We wish you the best of luck!

In this packet you will find important information to make your trip to state run smoothly. The pass gate sheet should be completed and faxed by **12:00 P.M. on Friday, December 8th** to (309)365-5032.

Parking information and admission details are enclosed. Please share this information with your athletes and families to make a smooth arrival for your team and fans.

Please make extra copies of the IESA state bracket found online to distribute to your school, your community, and your local media.

On behalf of Lexington Schools and the entire Lexington community, we welcome you to the state tournament and look forward to some exciting basketball. Good luck!

Mrs. Julie Strating  
Athletic Director  
Lexington Jr/Sr High School

### **TEAM BUSES/DROP-OFF/PARKING:**

- The team entrance is located on the east side of the school (on Cherry Street) at the south entrance. This will be marked for your team arrival.
- After dropping the team off, the bus should turn left on Wall Street, left on Oak Street, and left again on Chatham Street to arrive at the bus parking lot across from St. Paul Lutheran Church (parking lot is at corner of Cherry and Chatham).
- Only those names listed on the pass list will be allowed in at this entrance. Please fax your list to (309)365-5032 **by 12:00 PM on Friday, December 8th**. IESA passes will NOT be recognized for non-team members. **ONLY THOSE LISTED ON THE REGIONAL ENTRY FORM WILL BE ALLOWED IN FOR FREE.**
- If your team bus includes non-team members, these members can exit at the same drop-off, but they should enter at the public entrance on Cherry Street (one door away from the pass gate door).
- Bus drivers should return to this entrance to enter at the pass gate.
- You will be met by a host/hostess who has been assigned to your team for the duration of the tournament.
- Coaches, remember only 15 players are allowed to dress for this tournament.
- All cheerleaders must be in uniform and have their names on the Pass Gate Sheet (12 max).

### **FAN BUSES:**

- If you plan to bring a fan bus, please email Julie Strating ([jstrating@lexington.k12.il.us](mailto:jstrating@lexington.k12.il.us)) by Friday, December 8th.
- Please load and unload at the main gymnasium entrance on Center Street.
- Chaperones are asked to have the student admission money prepared in advance and ready to submit to tournament personnel. We will meet your fans at the main lobby entrance with wrist bands for each person on your list.
- Chaperones should make themselves known to tournament personnel upon arrival. It is imperative that tournament personnel know where to find these people in case of an emergency.
- Fan buses should park in the parking lot at the corner of Cherry and Chatham Streets with the team buses. (Proceed on Wall Street to the stop and turn right. Parking lot will be at the next corner across from St. Paul Lutheran Church.)
- Fan bus drivers should enter at the pass gate at the 2nd marked entrance on Cherry St.

### **LOCKER ROOM ASSIGNMENTS:**

- Each team will be assigned to a locker room.
- Odd numbered games-home team will be assigned to 6th grade boys locker room. Visiting team will be assigned to guest locker room.
- Even numbered games-home team will be assigned to JH/HS girls locker room. Visiting team will be assigned to JH/HS boys locker room.
- Teams will leave their belongings in a locked holding room if their locker room is not available. Your host/hostess will guide you to your locker room and holding room.

**\*REMINDER:** Each team should have some means of protecting your valuables as **the IESA and Lexington Schools will not be responsible for any lost or stolen items.**

**CHEERLEADERS:**

- If your team plans on bringing cheerleaders, please email Julie Strating ([jstrating@lexington.k12.il.us](mailto:jstrating@lexington.k12.il.us)) by Friday, December 8th.
- Cheerleaders will be given a classroom to use to prepare for the game.

**\*REMINDER:** Each team should have some means of protecting your valuables as **the IESA and Lexington Schools will not be responsible for any lost or stolen items.**

**HOME AND VISITING TEAMS:**

- The top team in each bracket will be considered the home team and the bottom team will be considered the visiting team.
- The home team will be assigned to the north bench. The visiting team will be assigned to the south bench.

**GENERAL PARKING:**

- General parking will be available along Wall Street, Center Street, Cherry Street, and Chatham Street.
- Lots are available off Center and Wall Streets, off Cherry and Greenwich Streets, and on the playground accessible off Center Street.

**ADMISSION AND PROGRAM PRICES:**

- The IESA has established the following ticket and program prices:
  - Saturday, December 9th-all day wristbands will be sold for the following prices:
    - K-8 and senior citizens=\$3.00
    - High school and adults=\$7.00
    - programs=\$5.00
  - Thursday, December 14th
    - K-8 and senior citizens=\$2.00
    - High school and adults=\$5.00
    - programs=\$5.00
- Tickets will go on sale 1 hour prior to the start of the first scheduled game.
- There will be no advanced ticket sales or reserved seating.
- We ask that fan bus chaperones collect ticket money ahead of time and notify Lexington Schools so we can have wristbands ready for your fan bus.
- Only those listed on the regional entry form are allowed in for free at the pass gate.

**FAN SEATING and GENERAL INFO:**

- The home team fans will be assigned to the west bleachers. The visiting team will be assigned to the east bleachers.
- Bleachers will be marked to establish fan sections and we ask that fans sit in their marked cheering sections.
- Tournament personnel will be available to assist.
- IESA rules prohibit the display of signs, banners, balloons, etc. or the use of mechanical noise-makers.
- Fans are required to wear shirts.

**PROFESSIONAL PHOTOGRAPHER:**

- There will be a professional photographer present on Saturday, December 9th to take team pictures (there WILL NOT be a photographer on Thursday night).
- The IESA requires all teams to have their picture taken.
- Pictures will be taken during the 1st quarter of the game prior to your scheduled game.
- Teams scheduled to play the first game on Saturday will have pictures taken 1 hour prior to the start of the contest.
- Pictures will be taken in our school library (your team host/hostess will escort you there).

**WARM-UPS:**

- Teams will not be allowed on the court prior to their warm-up time. Ball handling prior to warm-up time is not permitted.
- Teams will be allowed a 15 minute warm-up time.
- Practice balls will be provided by Lexington Junior High School.

**NATIONAL ANTHEM:**

- The National Anthem will be played or performed just prior to the start of the first game each day of the tournament.

**SCORER'S BENCH:**

- Team scorers may sit beside or behind the scorer's table during their game. However, they may not interfere with the official scorer in any way.

**VIDEO EQUIPMENT:**

- You may video tournament games.
- Please plan on using batteries for your video equipment. Extension cords will not be allowed.

**PLAYER INTRODUCTIONS:**

- At the conclusion of the required warm-up time and just prior to the start of each game, there will be player introductions.
- On Saturday, December 9th, all players including non-starters will be introduced.
- On Thursday, December 14th, only starters from each team will be introduced.

**SECURITY AND SUPERVISION:**

- Security will be provided throughout the tournament by the Lexington Police Department and Lexington Schools.
- Lexington Junior High School will provide supervision and all spectators are expected to adhere to their requests.
- Each school is also expected to have their own administrator and/or supervisor to enforce their own district policies.

**SMOKING:**

- Smoking is prohibited in the school building or on school grounds.

**HOSPITALITY ROOM:**

- There will be a hospitality room located in the teacher's lounge.
- **ONLY** IESA personnel, tournament officials, administrators, coaches, officials, media, bus drivers, and spouses will be allowed in the hospitality room.
- No children please.
- All hospitality food and drinks should remain in this area.

**T-SHIRTS:**

- T-shirts will be sold in the small gym.
- Cash or checks only.

**CONCESSIONS:**

- A full concession stand will be available in the small gym throughout the tournament (opening at 9:00 AM on Saturday and 5:00 PM on Thursday).
  - Options include sandwiches, pizza, hot dogs, and many other standard concession items. Beverages available include Pepsi products, Gatorade, and water.
- **No outside food or drink may be brought into the tournament.**

**AWARDS:**

- Awards will be presented following the 3rd place and championship games on Thursday, December 14th, 2017.

**TRAINING STAFF:**

- Training staff will be on hand throughout the tournament.

**TOURNAMENT HEADQUARTERS:**

- Tournament headquarters will be in the elementary office.
- Tournament manager is Julie Strating.
- If you have any questions concerning this tournament, please call Julie Strating at (309)365-2711.

**TOURNAMENT OFFICIALS:**

- All tournament officials are contracted and assigned by the IESA office for each of the following dates and games:
- Saturday, December 9th: games 1&2
- Saturday, December 9th: games 3&4
- Saturday, December 9th: games 5&6
- Thursday, December 14th: games 7&8

**NO GAME WILL BEGIN BEFORE THE SCHEDULED START TIME**

# **WELCOME TO LEXINGTON!**

## **DRIVING DIRECTIONS:**

- From North or South:
  - Follow I-55 to County Hwy 8/P J Keller Hwy. Take exit 178 from I-55 and turn east on PJ Keller Hwy.
  - Turn right at the T (County Hwy 23) and proceed around curve to 4-way stop.
  - Continue straight onto Main Street and drive 8 blocks.
  - Turn left onto Pine Street and drive 3 blocks.
  - Turn right onto Wall Street. The school campus begins at the corner of Wall and Center Street.
- From West:
  - Cross I-55 on PJ Keller Hwy and follow instructions above.
- From East:
  - Enter Lexington on County Rd 2450 N/E South St and drive 4 blocks.
  - Turn right onto Cherry Street and drive 5 blocks. The school campus begins at the corner of Cherry and Wall Street.
- General admission entrances are located on Center Street (main entrance) and on Cherry Street (secondary entrance).
- \*\*Cherry Street and Center Street are one-way streets around the school.\*\*

## **RESTAURANTS:**

- Kemp's Upper Tap (on Main Street)
- Kelly's on 66 (on Main Street and Route 66)
- Christo's Java Cafe (on Main Street)
- The Shake Shack (on Main Street)
- McDonalds (on PJ Keller Highway near I-55)
- Subway (on PJ Keller Highway near I-55)

## **LODGING:**

- Bloomington/Normal hotels (approx. 15-20 minutes away)
  - Hampton Inn Bloomington West. Hawthorn Suites by Wyndham Bloomington. Holiday Inn Express & Suites Normal. Holiday Inn Express Bloomington West. Country Inn & Suites By Carlson, Bloomington-Normal Airport. Fairfield Inn & Suites by Marriott Bloomington. Bloomington-Normal Marriott Hotel & Conference Center. Baymont Inn & Suites Normal Bloomington. Radisson Hotel Normal. Hyatt Place Bloomington/Normal.
- Chenoa, Illinois-America's Best Value Inn (approx. 9 miles away)
- Pontiac Illinois-Best Western, Quality Inn, Hampton Inn (approx. 20 miles away)



Chatham Street

*Lexington  
Building Map*

Playground-Additional Parking



Wall Street



**\*NEW Pre-Orders are now open to individuals for ordering**

## **GOOD NEWS! Pre-Orders are now open to individuals.**

The Cubby Hole is happy to announce that we are now opening up the pre-order process for individuals. Our goal in doing this is to make it easier for you, the coach, and making pre-ordering more accessible for the parents of your students. We appreciate all of your help over the years with the pre-ordering process as it was, but we feel like this new process will ultimately mean less work for you and easier access to our products for your students and their parents.

### ***How will it work?***

1. Parent / Student will go to The Cubby Hole website [www.cubbyholeonline.com](http://www.cubbyholeonline.com) and go to the pre-order section. They will select the sport in which they are pre-ordering items for and click the link.
2. There will be a specific buying window prior to the event that will allow people to purchase. The store will close a few days prior to the event so that there is time to fulfill the orders. At that time, no more pre-orders will be accepted. They will have the opportunity to buy at the event or at the online store after the event is over.
3. Once in the store, they will select the items they wish to purchase and check-out of the store. They will be required to pay with a credit / debit card at the time of purchase.
4. At events where The Cubby Hole is present, the parent / student will pick up their order from The Cubby Hole. At events where The Cubby Hole is not present, orders will be picked up as a team, by a team representative in the same manner as years past.

### ***How will this affect me? What will be asked of you?***

1. For most, helping us get the word out to your students about the new procedure and pointing them to our website is all that you will need to do. We will no longer have a need for the printable PDF or the form that you enter orders into. People will use the store to purchase and those orders will be processed from there.
2. For those that host events that we are not onsite for, there will still be the need to distribute the pre-ordered merchandise. We will have them grouped in teams and they will still be picked up by a team representative, as in years past. The only change is that there will be no money collected for these orders since they are pre-paid.

If you have any questions about how the process works or how you will be affected, please contact Paul Boente at [paul@cubbyholeonline.com](mailto:paul@cubbyholeonline.com) or call 800-235-2071.



**PLEASE PASS THIS IMPORTANT TEAM  
PICTURE INFO & ATTACHMENTS TO  
YOUR HEAD COACH ASAP**



### **COACH PICTURE INFO:**

YOUR IESA OFFICIAL PICTURES NEED TO BE TAKEN SHORTLY AFTER YOU ARRIVE AT THE HOST SCHOOL ON SATURDAY. When arriving at the host school, please get dressed and report to the photo room as soon as possible. The team/individual photos take less than 10 minutes. The IESA requires each team to have its photo taken before its first game.

### **PHOTO PLAQUE COORDINATOR (instructions)**

\*Beautiful souvenir photo plaques are being offered and will be made during your game ready to take home.

**\*PLEASE SELECT A COACH OR A PARENT TO BE THE PHOTO PLAQUE COORDINATOR.**

1. There is a parent order form and an official team order form attached to this email.
  2. The coordinator needs to email (or hard copy send) the "Parent Order Form" home with players today.
  3. Instruct parents/players to bring the Parent Form & payment back to the coordinator by Friday.
  4. The coordinator transfers the "Parent" forms to the "official team" order form and hands it in with the payments to the photo room when arriving at the host school for your first game. \*The coordinator should double check with any parents who did not order to make sure they saw the opportunity.
  5. At least 4 fully paid orders must be made to participate. Plaque order will be ready when your game is over
- \*BONUS:** Turning your order in (with at least 4 fully paid orders) at the time of pictures qualifies the head coach for a team plaque for \$10. If a parent was in charge of order he/she can also order either plaque for \$10.

**ENTIRE TEAM ORDER:** Some schools will purchase a plaque for every player and coach. Ask your AD or principal if they wish to do this and pay for order with one school credit card or check before your game. Entire team orders qualify for a free team plaque for the school as well as 10% off entire order. Call 309-689-0299 with questions.





# OFFICIAL TEAM ORDER FORM



SCHOOL NAME: \_\_\_\_\_ Coordinator Name \_\_\_\_\_

## INSTRUCTIONS:

1. Complete this form and bring with payment to the photo room prior to the start of your first game.
2. Individual/Team Plaques cost \$35.. Team (only) Plaques cost \$30.
3. With 4 fully paid orders handed in at picture time, a **head** coach can get 1 **tm** plaque for \$10. Coach needs to complete one of the below lines and indicate \$10 under total paid. If a Parent was the order coordinator, they can also get 1 Ind/Tm plaque for \$10 and should indicate that price on the player's line under total paid.
4. You must have 4 fully paid orders for us print any.
5. Pay by Cash, Credit Card or check to "EVENT PRO" (If using credit card, include cardholder's cell phone # next to name).
6. Please pick up your order after your game at the photo area.
7. Double check spelling of player name and correct uniform#.

PRINT CORRECT PLAYER NAME	UNIFORM #	Qty	Qty	CREDIT CARD #	(on card back)	
					EXP/CVV ^	TOTAL PD
1. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
2. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
3. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
4. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
5. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
6. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
7. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
8. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
9. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
10. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
11. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
12. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
13. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
14. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
15. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
16. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
17. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
18. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____
19. _____	# _____	Ind/Tm _____	Team _____	_____	_____	_____ of _____ cvv# _____ \$ _____

TOTALS: IND/TM (QTY) \_\_\_\_\_ TEAM (QTY) \_\_\_\_\_ TOTAL PAID \$ \_\_\_\_\_



## (PARENT) PLAQUE ORDER FORM



1. Choose product and quantity below.
2. Bring completed form and payment back to coach by Friday.
3. Pictures will be taken prior to your first game. All photo plaques will be delivered by the end of your first game.

Player name \_\_\_\_\_ Uniform # \_\_\_\_\_



6x8 Team photo mounted on wood Plaque = \$30  
Quantity ordered \_\_\_\_\_



6x8 Individual/Tm photo on wood plaque = \$35  
Quantity ordered \_\_\_\_\_

\*Photo plaques will be sold on the day of your first game only

\*Questions? Email us at [info@eventprophotography.net](mailto:info@eventprophotography.net)

\*Siblings may pose together and purchase one plaque.

