

## IESA State Cross Country Meet

### Proposal To Provide Chip Scoring

The Illinois Elementary School Association (IESA) is accepting bids to provide chip timing for the annual cross country state meet held in October each year. The bid is for a five year period commencing with the 2015 meet and ending with the 2019 meet.

#### Dates/Site

Date of the meet will be as follows:

2015 - October 17

2016 - October 15

2017 - October 14

2018 - October 13

2019 - October 19

It is anticipated that the meet will be held at Maxwell Park (adjacent to Parkside Jr. High School) in Normal, IL. This has been the site of the meet since 1994. The site could change if Normal Parkside decided to no longer serve as the host although that is not anticipated.

#### Race Details/Participant Numbers

The IESA state meet has 3 classes and there is a girls division and a boys division. There are six races held during the day--a Class 1A girls race; a Class 1A boys race; a Class 2A girls race; a Class 2A boys race; a Class 3A girls race; and a class 3A boys race. There are approximately 210 runners in each race for a total number of approximately 1260 actual runners for the entire meet. However, a school can list up to 10 individuals so tags are needed for approximately 270 individuals in each class. There are 8 sectional qualifying meets and three teams from each sectional

advance to the finals along with the top five individuals from each sectional who are not part of a qualifying team.

Length of each race is 3200 meters. The approximate time schedule is as follows:

Class 1A Girls	9:30 a.m.
Class 1A Boys	10:15 a.m.
Class 2A Girls	11:00 a.m.
Class 2A Boys	11:45 a.m.
Class 3A Girls	12:30 p.m.
Class 3A Boys	1:15 p.m.

Proposal Details--Please answer the following:

- 1.) Video back up is required. Please describe the video back up that will be used:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.
- 2.) Power will be supplied at the state site. What type of back-up power will be provided should the main power source no longer be available?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

3.) The IESA will set-up the general finish line area with rope and the exit area for the runners. Please describe the chute area/finish line area you will be provide including any type of inflatable used. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

4.) A mile split must be available and a clock provided at the mile split. Will your company be able to accommodate this? \_\_\_\_Yes \_\_\_\_No

5.) Please describe the type of chip timing system that will be used. For example, will shoe tags be used? bib tags? How accurate is the reading of the tags? Please provide complete details. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

6.) Please list other meets and the contact names where you have provided chip timing services.

Meet	Contact
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

7.) Please describe the process by which the numbers each runner will wear will be handled. For example, will IESA provide numbers? Who will attach chips to numbers? Will company provide a listing of individuals by schools? Will number need to be pinned to uniform? Who will provide the safety pins? Please be specific. \_\_\_\_\_

---

---

---

---

---

---

---

---

8.) Describe the process by which the IESA will receive results. The IESA will require a paper copy of each race result that includes team standings and individual results. How will those results be posted to the IESA website?

---

---

---

---

---

---

---

---

9.) What other items/services can you offer that are not covered by any of the above mentioned items? \_\_\_\_\_

---

---

---

---

---

---

---

---

10.) Describe in detail the costs which the Association would incur by to provide chip scoring for the IESA state cross country meet. Will this amount change over the course of the 5 years? Provide a sample proposed budget for the event. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**Close the proposal with an explanation as to how and why your company should be selected to provide chip timing scoring at the IESA state cross country meet. Specifically address how the company is qualified to uniquely fulfill the aforementioned specifications.**

**After examining all proposals thoroughly, the IESA staff will prepare recommendations for consideration by the IESA Board of Directors.**

**Primary consideration will be given to the fulfillment of essential criteria. Questions regarding proposals or proposal specifications must be directed to Steve Endsley at the IESA Office.**

Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: W: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address \_\_\_\_\_

Company website (If applicable) \_\_\_\_\_

Proposals are due to the IESA Office, 1015 Maple Hill Rd., Bloomington, IL 61705 by Wednesday, June 17, 2015. The IESA Board of Directors will take action on the proposal at its June 19, 2015 meeting