



2018 Boys & Girls Cross Country State Series Terms and Conditions

In accordance with Article 1.400 of the IESA Constitution, the IESA Board of Directors has approved the Terms and Conditions governing the 2018 IESA Boys & Girls Cross Country State Tournament Series.

I. SCHOOL CLASSIFICATION

Seventh and eighth grade enrollment as of September 30 of the previous school year, according to figures supplied to the IESA by the member school, shall determine the classification of each school. The teams will be divided equally into three classes each containing 1/3 of the participating schools. The smallest 1/3 of the schools entered in cross country will be designated as Class 1A, the next smallest 1/3 will be designated as Class 2A, and the largest 1/3 of the schools will be designated as Class 3A. If two or more schools have the same enrollment number and that number happens to be where a split occurs, all schools with the same enrollment number shall be placed in the smaller class. The number that is actually used for the split can be located on the sectional assignments when they are posted on the IESA website.

II. STATE TOURNAMENT SERIES DATES AND SITES

A. 2018 Season Calendar

Practice/Tryouts may begin (Mon.)	July 30, 2018
Final Entry Deadline (Mon.)	August 1, 2018
Meets may begin (Sat.)	August 11, 2018
Season Schedule Deadline.....	August 29, 2018
Online Roster Deadline (NOON Wed.).....	October 3, 2018
Sectionals (Sat.)	October 6, 2018
State (Sat.)	October 13, 2018
Season must end (Sat.)	October 27, 2018

B. Sectional Meets

Sectional meets will be held on Saturday of Week 14 in the IESA standardized calendar (**October 6, 2018**). The sectional host shall determine the starting time for the sectional meet. The recommended start time for sectionals to begin is 10:00 a.m.

Schools assigned to a sectional without a host should contact the IESA Office prior to September 1 if they are willing to host the sectional. Sectionals that do not have a host determined by September 1, will receive email notification from the IESA Office to assist in determining the sectional host.

SECTIONAL RESULTS: It shall be the responsibility of the sectional host to enter the results of the sectional into the IESA website on Saturday, October 6. It is vitally important that the sectional host complete this **immediately at the conclusion of the races on Saturday** so the IESA Office can begin the process of organizing the state meet. Complete instructions for completing the results online will be sent to each sectional host.

C. State Meet

The state meet will be held on Saturday, October 13.

D. State Meet Site & Time

LOCATION: The state meet will be held @ Maxwell Park in Normal, Illinois and hosted by Normal Parkside. Maxwell Park is located adjacent to Parkside Junior High School. Jennifer McCoy, Associate Principal at Parkside has been designated as State Final manager.

TIME SCHEDULE: The time schedule for the state final races will be as follows:

- Class 1A Girls: To begin at 9:30 a.m.
- Class 1A Boys: To begin at approximately 10:15 a.m.
- Class 2A Girls: To begin at approximately 11:00 a.m.
- Class 2A Boys: To begin at approximately 11:45 a.m.
- Class 3A Girls: To begin at approximately 12:30 p.m.
- Class 3A Boys: To begin at approximately 1:15 p.m.

III. ENTRIES, ENTRY FEES, AND ELIGIBILITY

A. Sectional Entry Form

The Sectional Entry Form, **which is available only from the IESA website**, shall be used to list up to (ten) 10 runners. To complete the form, go to the IESA home page, www.iesa.org. On the upper left hand side, you must log-in to the "Member Center Log-In." From there, choose your school and enter your school's password. After entering the password, access the cross country sectional entry form. Complete the form and submit the entries. Once the school completes the online form, the sectional host and the IESA Office will have access to the form.

The Sectional Entry Form must be submitted by 12 NOON on the Wednesday preceding the sectional (October 3). Failure to submit the form as required will result in your team being disqualified.

It is the ultimate responsibility of all competing teams for all athletic activities to insure that each participant listed on the Sectional Entry Form is eligible. Sectional hosts for all athletic activities are also required to check each contestant on the Sectional Entry Form. **No changes may be made to the Sectional Entry Form after 12 noon on the Wednesday prior to the Sectional Meet.**

A maximum of 10 runners may be listed on the Sectional Entry Form. Up to seven of the 10 may run in the sectional meet. If a school runs more than seven individuals in the sectional race, all runners in that race from that school will be disqualified and may not advance to the state meet. For purposes of advancement, teams shall be considered to consist of those runners who participated in the sectional. However, any team that qualifies for the state meet may use any seven of the ten runners whose names appear on the Sectional Entry Form at the state final meet provided the runner remains eligible for the meet.

B. Entry fees

Schools must pay an entry fee of \$90. The initial entry deadline was June 4, 2018. Those postmarked after June 4th were considered late and were required to pay a late fee. Late entry fees are doubled to the amount of \$180. No entries will be accepted after August 1st. Entry fees will be refunded only upon request prior to the initial entry deadline. **Those schools listed on the Cross Country Sectional assignments on the IESA website have paid their 2018 entry fees.**

Late entry fees will be waived for schools designated as new members or for current member schools entering an activity for the first time which petition to participate in an activity after the initial entry deadline.

The penalty fee assessed to a school which does not participate in an athletic activity for which it is registered without notifying the IESA Office or withdraws from the state series after the seeding meeting/online ranking deadline for a given activity shall pay a \$50.00 penalty, the cost of the officials for the contest which they forfeited, and that school's share for one contest for any deficit, and any other penalties (including monetary) as deemed appropriate by the Executive Director. The \$50.00 penalty fee shall be paid directly to the host school.

C. Eligibility

To enter any of the state series tournaments a student must be eligible under all of the eligibility rules and conditions of competition of the IESA. These include but are not limited to:

1. Participation

No student is eligible to participate at the same academic grade level for two different school years in the same sport. This is true whether the student attended a member or a non-member school. Participation in one interscholastic contest in a sport constitutes one season of eligibility in that sport.

For example: If a student was in 7th grade during the 2017-18 school year and participated in cross country and will be in the 7th grade again for the 2018-19 school year, that student is ineligible to participate in cross country in 2018-19.

No student shall be a member of a team using ninth grade or high school students. Only students who are in grades 5 through 8 who meet all eligibility requirements and attend a member school are eligible to participate.

*****AT NO TIME MAY A STUDENT WHO IS IN 4TH GRADE (OR A LOWER GRADE) PRACTICE OR PARTICIPATE IN ANY RACE IN WHICH 7TH AND 8TH GRADE STUDENTS ARE PARTICIPATING. IESA ACTIVITIES INCLUDING REGULAR SEASON MEETS AND INVATIONALS ARE ONLY FOR STUDENTS IN GRADES 5-8.*****

2. Age

For cross country a student shall be eligible through age fifteen (15). If a student in cross country becomes sixteen (16) before the final event in the state tournament series in cross country, he/she is not eligible to participate in cross country. Each student must provide the principal of his school with certification of his birth before practice or participation in any athletic activity. This must be a birth certificate or hospital record or a thermostatic copy of such. A baptismal certificate is not acceptable.

3. Physical examination

No student shall be permitted to compete in a tryout, practice, or game unless she has filed with her principal a certificate of physical fitness issued by a licensed physician not more than 395 days preceding such tryout, practice, or contest in any athletic activity. Any student who is not allowed to participate in interscholastic activities as the result of a physician's directive may not return to play until they have received written clearance from a physician.

4. Amateurism

As the result of participating in the IESA state series (regional, sectional, state) a student in a member school may accept any award (except cash) which does not exceed \$100.00 in fair market value, in the following sports: baseball, basketball, cross country, softball, track, volleyball, and wrestling.

A student in a member school may accept a school letter for an interscholastic sport, regardless of cost.

Violation of the provisions of By-Law 3.070 shall cause ineligibility in the sport in which the violation occurred. An official ruling must be secured from the Executive Director before any student who violates these rules may be reinstated to eligibility.

5. Participating under an assumed name

In the event students participate in interscholastic competition under any other name than their own, the principal shall immediately suspend violators from further interscholastic participation. The Board of Directors shall then consider the future interscholastic participation of violators and/or persons contributing to a violation.

6. Coaching school participation

A student who is a member of the school team in a sport may participate, depending on local school district policy, in any coaching school/camp during that interscholastic sport season.

A coaching school/camp is defined as any program sponsored by an organization or individual which provides instruction in sports theory and skills to groups of persons.

Students may participate in and/or receive private lessons, school physical conditioning programs, and be used for demonstration purposes in coaches' clinics.

7. School of attendance

Students must attend a member school and can only represent in competition the school he/she actually attends. Please review the IESA Handbook for exceptions to this by-law.

IV. TOURNAMENT STRUCTURE

- A. Boys and girls sectional meets shall be held on the same date at the same location. Boys and girls cross country races at the sectional level shall be 3200 meters with boys and girls running in separate races.

There will be eight (8) Class 1A sectionals, nine (9) Class 2A sectionals and nine (9) Class 3A sectionals.

A minimum of forty-five (45) minutes will be scheduled between race start times at the Sectional meet. This may be adjusted the day of the meet by the meet officials for weather situations.

In the cross country sectional and state meets, the top five finishers from a given team shall be counted toward team standings. When meets include both team and individual entries, see Rule 9-2 in the *National Federation Track and Field Rule Book* for scoring procedures.

B. ALLOWABLE STATE SERIES RACES

SECTIONAL: On the day of the sectional, the only races that can be held prior to the completion of the awards ceremony are the varsity girls race and the varsity boys race. Any additional races (open, j.v., etc.) would have to be held AFTER the completion of the awards ceremony.

STATE: Schools may not conduct a race for runners who are not competing in the IESA state meet on Saturday at the site of the state meet prior to the completion of the six state races.

V. ADVANCEMENT OF WINNERS

A. ADVANCEMENT PROCEDURE:

Team Advancement to State---There will be eight (8) Class 1A sectionals, nine (9) Class 2A sectionals, and nine (9) Class 3A sectionals. The first, second, and third-place sectional teams shall advance to state level competition. For purposes of advancement of teams from sectionals to the state final, if a tie occurs at the **last qualifying spot**, the teams tied advance to the state final.

Individual Advancement to State---In Class 1A, the top eight (8) individuals not on the first, second, or third place teams shall advance to state level competition. In addition, in Class 1A, in the event the 9th, or 10th place individual overall finisher in the sectional is not on a qualifying team, 9th or 10th place overall finisher in the individual race shall advance from the sectional to the state final meet. In Class 2A and Class 3A, the top five (5) individuals not on the first, second, or third place teams shall advance to state level competition. In Class 2A and Class 3A, in the event the 6th, 7th, 8th, 9th, or 10th place individual overall finisher in the sectional is not on a qualifying team, such 6th, 7th, 8th, 9th or 10th place overall finisher in the individual race shall advance from the sectional to the state final meet.

- B. For purposes of advancement, teams shall be considered to consist of those runners who participated in the sectional. However, any of the ten runners whose names appear on the Sectional Entry Form may be used as a substitute at the state final provided the runner remains eligible for the meet.

VI. TOURNAMENT RULES & IESA EXCEPTIONS

- A. All meets will be conducted in accordance with the Cross Country Rules published in the 2018 National Federation Track and Field and Cross Country Rule Book, a copy of which was mailed to all participating schools.
- B. Schools must enter their complete regular season schedule online by the **Wednesday of Week 9 (August 29, 2018)**. As a reminder, schools must participate in a minimum of three meets prior to the Sectional meet in order to be eligible for the IESA State Series.
- C. Full teams shall consist of a minimum of five to a maximum of seven students whose names appear on the current Sectional Entry Form. No changes may be made to the Sectional Entry Form after 12 noon on Oct. 3.
- D. A member school may elect to enter one to four individual runners rather than a full team, without being eligible for team awards.
- E. **Uniforms**
Contestants will be required to wear the regulation uniform as described in the current National Federation Track and Field and Cross Country rule book. See rule 9-6 of National Federation Track and Field Rule Book. **Note:** National Federation Rules limit manufacturer's logo or trademark to no more than 2 ¼ square inches.

Once the race has started, there will be no disqualification for an improper uniform (unless the uniform is altered after being approved at the starting line by an official). It is the responsibility of the clerk of the course and or the referee/starter to inspect each competitors' uniform prior to the start of a race. Any runner that alters their uniform after being approved by a clerk of the course will be disqualified for unsporting conduct (this would include but not be limited to, rolling the top up which could expose the midriff).

At the sectional and state meet numbers shall be worn on the front of the uniform.

All runners must wear shoes. Spiked shoes or flats are recommended. Spiked shoes are recommended to have spikes that do not exceed 5/8 inch in length. The maximum length allowed by NFHS rule is 1 inch.

F. Timing Devices

Competitors may wear a watch during regular season and/or state series competition.

G. Splits

At the state final meet, mile times will be displayed on a clock at the 1 mile mark. Any attempt to aid a competitor by calling splits anywhere else on the course will be reported by course inspectors and could lead to possible disqualification of a runner(s).

H. Starting Boxes

The only persons allowed in the starting boxes at the state meet will be competitors and coaches. Coaches must leave the boxes when requested by meet personnel prior to the start of competition. All runners will start from a randomly assigned box. Box assignments will be given to the coach when they pick up their final packet on the day of the state meet. **All individuals who qualify from a given sectional will all start from the same box.**

I. Ethics of Competition and Sportsmanship

Unethical and unsportsmanlike conduct by competitors, coaches and spectators will be punishable under the provisions of By-laws 5.121 and 5.122.

J. Ergogenic Aids

The use of oxygen, glucose gel, inhalers or other prescribed medication that is not a performance enhancer shall be allowed without prior approval.

K. Jewelry

Contestants wearing jewelry will NOT be disqualified. Contestants with painted faces or bodies as well as any costumes will not be permitted to compete.

L. Exceptions to National Federation Rules

Distance for both boys and girls shall be set at 3200 meters with boys and girls running in separate races. [8-1]

The finish line for all regular season meets and invitationals, as well as the IESA state series meets shall be at the mouth of the chute. At the state final meet, computer scoring shall be used. The computer transponder/chip will be attached to the bib number and will be used to record the finish of the runner. NFHS Track and Field and Cross Country Rules Book allows for this scoring method. The finish line area shall be set-up in accordance with National Federation rules. [8-1-3; 8-3-3]

Sectional hosts that do not use a chip scoring/timing system must have their finish line in accordance with NFHS rule 8-3-5. The finish line for all sectional meets shall be at the mouth of the chute. [8-1-3]

One false start shall be permitted each contestant in each race. [8-7]

Names and/or numbers of identical color and design on the same place of all members' uniforms shall be ruled identical. [8-6-1]

Uniforms may be taped or knotted when done for the purpose of allowing for a better fitting uniform. [8-6-1]

A race may (not shall) be recalled by the starter if a runner falls in the first 100 meters due to contact with another runner. [8-4-4-a]

Unapproved adornment devices shall not be worn [8-6]

VII. TOURNAMENT POLICIES

A. Authority

By authority of the IESA Constitution and By-Laws, the Board of Directors shall interpret and enforce the Terms and Conditions.

B. Failure To Appear And Forfeiture Of Contest

Any school who withdraws from the state series without notifying the IESA Office or withdraws from the state series after the online roster deadline shall pay a \$50.00 penalty.

Teams that cannot attend the sectional or state finals due to weather may forfeit without penalty. However, only when a majority of the schools scheduled to compete in the given contest are not able to participate due

to weather will the contest be rescheduled. Should weather cause a delay or postponement in any state final activity, it is the responsibility of the IESA along with the respective host school to reschedule the contest.

Any coach or school official who withdraws a team from the field of play under any circumstances prior to the official completion of the contest shall forfeit all rights to protest, except when the principal of the forfeiting school believes circumstances which affected the health, safety, or welfare of the students required such action, he or she may file a protest.



C. ATHLETE BIBS

SECTIONAL MEET: At all Sectional Meets, bibs are required. Bibs must be positioned high on the front of the chest. Bibs should be white with dark numerals.

State Meet: When coaches pick up their packet upon check-in at the state meet, 10 bib numbers (with chips already attached to the bib) will be included in the packet. **ONLY DISTRIBUTE BIBS TO THE SEVEN TEAM MEMBERS ACTUALLY RUNNING IN THE RACE. DO NOT HAND OUT THE OTHER BIBS!! THE EXTRA BIBS SHOULD REMAIN IN THE COACHES PACKET AND LEFT AT YOUR TEAM CAMP. DO NOT PASS THEM OUT WHILE STILL AT THE STATE SITE. IF A BIB IS DISTRIBUTED TO A RUNNER WHO DOES NOT RUN IN THE STATE RACE, IT IS POSSIBLE THAT IT COULD CORRUPT THE FINAL RESULTS.** You may give the bibs to the athletes who did not run at the state meet **WHEN YOU ARE BACK AT YOUR SCHOOL.**

IMPORTANT!

Bibs should be worn high on the chest of the runner and securely fastened.

VIII. AWARDS/AWARDS CEREMONY

A. Sectional:

Before conducting the sectional awards ceremony, host schools are required to conduct a meeting with the head coaches of all participating teams. At the meeting, complete team and individual results must be shared with the coaches. Any discrepancies in the results must be reported at that time and corrections made, if necessary, before the start of the awards ceremony. Distribute copies of results to the head coaches after the meeting.

Individual Awards: The 1st place runner will receive a medal and runners placing 2-10 will receive a ribbon.
Team Awards: Plaques will be awarded to the first, second, and third place teams. In addition, ten (10) ribbons will be presented to the competitors of the first, second, and third place team winners in sectional competition.

A. State Final:

Individual Awards: Medals will be awarded to the top 25 individuals in each class at the state cross country meet.

Team Awards: Trophies shall be presented to the top **four** teams in each class. In addition, fifteen (15) medals will be presented to the competitors of the first, second, third and **fourth** place team winners in each class at the state final competition.

B. Award Ceremony:

An awards ceremony will be held at Normal West High School which is located just north of Maxwell Park and Parkside Junior High School on Parkside Road.

The Awards Ceremony Schedule:

Class 1A awards ceremony will begin at 11:45 a.m.

Class 2A awards ceremony will begin at 1:15 p.m.

Class 3A awards ceremony will begin at 2:45 p.m.

IX. OFFICIALS

- A. The IESA Office will assign IHSA licensed starters for each sectional.
- B. The IESA Office will contract officials licensed with the IHSA for the state meet.

C. Payment

Sectional--Payment to each sectional starter is \$50.00. Two starters will be hired for each sectional.

State

Payment to clerks and umpires is \$30.00.

Payment to state meet starters is \$35.00.

Payment to Assistant Referees, Head Finish Judge, Head Umpire, and Head Clerk is \$75.

Payment to state meet referee is \$100.00.

X. FINANCIAL ARRANGEMENTS**A. Sectional Meet**

Host schools will be able to request reimbursement of allowable expenses up to \$1000. To receive reimbursement, host schools must complete and return the Reimbursement Form with required documentation. Participating schools will not be assessed on a per-team basis to cover operating deficits of a sectional meet. There is no admission fee for spectators at the sectional meet.

B. State Meet

Host school should forward all vouchers for all workers and expenses to the IESA office within one week after the completion of the state meet. IESA shall reimburse the host school for all expenses turned in on vouchers. The financial report shall detail those expenses that will not be approved. The following items will not be approved as expenditures: payment for substitute teachers, rental of playing facilities, and cost of utilities used during a tournament unless previously approved by the Executive Director. The host school will receive an amount approved by the Board for their share of t-shirt sales. The host school shall keep all concession revenue. No merchandise may be sold without the approval of the IESA Office. There is no admission fee for spectators at the state meet.