

## DIVISION 2

### 2.000 SCHOOL BY-LAWS

#### 2.010-----COMPLIANCE WITH RULES; STRIKE BY-LAWS

**2.011** Member schools of this Association shall adopt the Constitution, By-Laws and all governing rules for the member's interscholastic activities at the grade levels in which the member participates in the IESA tournament, and shall enforce all provisions thereof. The provisions shall not be waived by agreement or otherwise by a member school in activities with a member or nonmember.

**2.012** Except as provided herein, members of the Association, in all athletic activities at the grade levels in which they participate in the IESA state-sponsored tournament series, shall be permitted to participate with one team. That team may only be comprised of either boys or girls as that athletic activity is designated by the IESA unless the school follows the provisions of By-Law 3.110 regarding girls participation on a boys team.

**2.013** By June 1 of each year, all member schools must submit the information concerning athletic participation as required by the State Board of Education and have available upon request by the Executive Director all information pursuant to Sections 2.030 and 3.020.

**2.014** All interscholastic athletic games, meets, and contests participated in by IESA member schools shall be governed only by the rules written or officially adopted for those respective sports by the National Federation of State High School Associations and modified by the IESA. (See Section 4.000.) Schools hosting IESA state series contests that do not uphold the By-Laws or Terms and Conditions of a given activity governing the conduct of those contests may be subject to sanctions as determined by the Executive Director.

#### **2.015 School Strike Provisions**

Representatives of member schools shall not participate in interscholastic activities during a strike when the member school does not have 51% of its students in attendance and is not meeting the minimal educational requirements of the State Board of Education.

If a school is on strike and not in legal session, as defined by the Illinois State Board of Education, on the date of its beginning competition in any IESA state series, students from that school may not participate in the state series.

If approved by the local Board of Education or the controlling board of a school entity, students from a school who participated in the beginning level of competition in a given state series at a time their school is legally in session and then the school incurs a strike, after teams and/or individual students have qualified for advancement in the state series, the qualified teams and/or students will be permitted to continue participating in the state series, though their school may not be in legal session on the dates of subsequent state series competition in that activity.

Regularly scheduled practice sessions of the normal length and frequency may be held during the period when school is not fully operating, as defined above, under the following criteria:

They must be conducted for the same length and frequency and under the same time schedule they would be if school were fully operating;

They must be approved by the local Board of Education;

They must also be conducted by qualified personnel who are assigned these duties and responsibilities when school is fully operating; and

They must be conducted in such a manner that assures the health and safety of the participants.

See Division 5.000 for non-compliance of rules.

### **Illustrations for Section 2.011**

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**Q.** Will the IESA govern fifth and/or sixth grade athletic teams sponsored by member schools that do not enter the IESA state series in a given activity?

**A.** No.

**Q.** If a school enters only the seventh grade tournament of an activity, is the eighth grade team from that school governed by the IESA?

**A.** No.

**Q.** Do these and all other regulations govern fifth and sixth grade individuals who are members of junior high school athletic activities?

**A.** Only those who are listed on the Certification List for participation.

**Q.** May a regularly-scheduled contest be played on a Saturday if one of the participating schools was on strike on Friday?

**A.** No, this would be against the intent of this By-Law.

### **2.020-----RESPONSIBILITY OF THE PRINCIPAL**

**2.021** The principal of a member school shall be responsible to this Association for matters pertaining to all athletic as well as non-athletic activities of his/her school. In addition, he/she shall be responsible to ensure that his/her school is properly represented at all interscholastic events and be responsible for the conduct of the contestants and other persons from his/her school.

### **Illustrations for Section 2.021**

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**Q.** Must the principal personally be present at all interscholastic activities?

**A.** No. The principal is responsible to ensure proper supervision by officially designated school personnel. Such personnel shall be designated as detailed in By-Law 2.110.

**Q.** What is "proper supervision"?

**A.** This term is viewed to require presence of a certified person employed by the Board of Education and such other personnel as may be necessary to provide control of and be responsible for the safety and welfare of the participants and spectators.

**Q.** May a coach who is coaching a contest serve as the school's supervisor at an interscholastic contest?

**A.** No. By-Law 2.092 clearly states that an administrator or school representative, other than the participating coach, must be in attendance at all home contests. Therefore, a coach who is coaching a contest cannot be the school supervisor. It is the principal's responsibility to ensure proper supervision at contests.

### **2.030-----ATTENDANCE & HOME SCHOOL ELIGIBILITY**

**2.031** Students must attend member schools and may only represent in competition the school they actually attend. See exceptions noted below and 2.140.

**2.032** Tuition students may participate on athletic teams at the member school they are actually attending, providing that such nonresident students have paid tuition as stated by the Illinois School Code.

**2.033** Students in special education classes have the option of participating for their home school district, which is counting their attendance, and receiving state aid for them or at the attendance center of their special education class. Once the student has chosen the option, it will not be changed unless the student's special education Individualized Education Plan (IEP) changes.

**2.034** In music organizational events, students from more than one member school may participate together in an event entered by one member school provided they enter as a cooperative entry as detailed in By-Law 2.140.

**2.035** The Executive Director shall have discretion to authorize the use of students from member feeder schools in junior

high school activities provided:

They are students at an elementary attendance center located in the same school district which feeds the junior high school; and

They are not members of a grade school team in a sport, scholastic bowl team, speech chorale reading group, or music organization group which is entered in the IESA state tournament series; and

They are members of the junior high school athletic or scholastic bowl team for at least one-half of the regular season contests or regular members of the speech chorale reading group; and

Written request for use of these feeder students is submitted by the junior high school principal to the Executive Director prior to participation in any given activity; and

They are eligible under and in compliance with the requirements of these By-Laws; and

The junior high school principal assumes full responsibility for the conduct of these students during all activities in which they represent the junior high school.

**2.036** Students who are receiving their education through home schooling may be eligible at the public school at which the student would regularly attend, providing they are in full compliance with the following requirements: all eligibility By-Laws other than the attendance By-Law, the home schooled student's work must be accepted by the school district in which the student resides and be granted credit toward graduation by that school district, the school district shall establish a method to monitor the academic performance of the home schooled student on the same basis as for students in regular attendance at the school, and the school certifies that the student is meeting the minimum academic eligibility standards for participation. The school at which the student will participate is required to keep all records to verify compliance with these requirements in the event the IESA is required to rule on the eligibility of the home schooled student.

**2.037** Students who are receiving their education through an alternative education plan, may be eligible only at the public school at which the student would regularly attend in the school district where the parents/guardian resides, providing they are in full compliance with all of the following requirements: all eligibility By-Laws other than the attendance By-Law, the student's work must be accepted by the school district in which the student resides and be granted credit toward graduation by that school district, the school district shall establish a method to monitor the academic performance of the alternative education student on the same basis as for students in regular attendance at the school, and the school certifies that the student is meeting the minimum academic eligibility standards for participation. The school at which the student will participate is required to keep all records to verify compliance with these requirements in the event the IESA is required to rule on the eligibility of the alternative schooled student.

#### ***Illustrations for Section 2.030***

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**Q.** Must a contestant be in school on the day he or she desires to participate in an interscholastic activity?

**A.** The contestant is not required to do so by Association rules. Many schools maintain local policies of this sort which would determine if he or she would be permitted to play.

**Q.** What is the definition of "the school which they actually attend"?

**A.** "The school which they actually attend" shall be viewed as the school at which a student is enrolled and permanent records are kept. The only exceptions to this definition would be students who are classified as tuition, special education, feeder school, or a cooperative music organization entry.

**Q.** Could a member school which is not in attendance due to a "strike" participate in an interscholastic contest?

**A.** A school shall not engage in an interscholastic activity unless 51% of the school's students are in attendance and the minimum program required by state law is being offered. This is in conformity with policy established by the *Illinois State Board of Education*. See By-Law 2.010 for a further exception to this answer.

**Q.** May students from feeder elementary schools participate in a music solo and ensemble, speech contest, or art workshop as representatives of their junior high school which is an IESA member?

**A.** No. Students may only represent their own individual school in these activities. Each feeder school must be an IESA member school and submit separate entries only for its own students. Please see By-Law 2.035 for an exception for chorale reading groups in speech contests.

**Q.** How often must the written request to use students from feeder schools be made?

**A.** Annually. Permission shall be granted only after feeder schools have paid membership dues to the Association.

**Q.** Could a member junior high school bring up their best sixth graders from its three feeder schools to play on a tournament team?

**A.** Yes, provided the principal complies with the provisions of By-Laws 2.035 and all the requirements of By-Law 3.012.

**Q.** Can a student who is home schooled for a portion of the day and also attends a public school for a portion of the day participate for the public school?

**A.** Only if the district meets all of the provisions of the home school By-Law.

**Q.** Softball practice begins in July. We have a new girl in our district and we have been told she wants to try-out but she has yet to register for classes because our registration is not held until the first week of August. Is she eligible to try-out and participate for the team if she has not registered or moved to the district yet?

**A.** In general, this girl would be eligible to try-out, practice and play. Since practice and games begin before school starts, schools really do not have 100% assurance that even the students who were in attendance the previous school year will actually enroll when school begins. However, in this instance, the principal needs some assurance that the girl is going to be a bona fide resident of the district and intends to register for classes. Assuming she does register, is a resident of the district, and attends classes, then she is certainly eligible to continue participating for the school team. If after the first day of classes, she has not registered and does not live in the district, then she must be removed from the team immediately until she meets all eligibility and residence requirements. Schools would not be required to forfeit any games in which the girl played if she does not attend class the first day as long as she is removed immediately.

## 2.040-----SCHOLASTIC STANDING

**2.041** All contestants shall be in grades five through eight and shall not have passed eighth-grade standing.

**2.042** A student shall be doing passing work as determined by the local school district in all school subjects and the school shall certify compliance with this By-Law. Use of a player, contestant, or participant shall be deemed such certification.

**2.043** For all IESA activities, athletic as well as non-athletic, passing work shall be checked weekly to govern eligibility for the following Monday through Saturday. Students must be passing each subject each week to be eligible. For fall sports, the first eligibility check shall be made following the first full week of attendance at the beginning of the school year. During the succeeding weeks of the school year, the eligibility check shall begin the week prior to the first contest in an activity.

**2.044** The eligibility check shall be the same day each week unless school is not in session; then it must be taken on the last day of student attendance that week.

**2.045** Grades shall be accumulative for the school's grading period.

### *Illustrations for Section 2.040*

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**Q:** We are in the 5<sup>th</sup> week of our nine week grading period. During our weekly grade check we discovered that we have a student who is receiving 4 A's and one F in all subjects. Is that student eligible to participate?

**A:** No. Since grades are cumulative for a grading period and the student is not passing all subjects, the student is ineligible for the following week. When the grade check is taken the following week and if the student is now passing all five subjects, then the student will regain eligibility.

**Q:** When a student is ineligible for a given week because of grades, may that student participate in practices held during the week of ineligibility?

**A:** This is a local school decision.

**Q:** Our teacher's grades are due to the office by 3:00 p.m. each Thursday to determine grade eligibility for the following week. One of my teachers reported a failing grade for a student when he turned in grades. On the following Monday, the teacher reported that the student who was failing turned in an extra credit report over the weekend and was now considered passing. Is this student eligible?

**A:** No. The student is ineligible since he was failing on the day that grades were due to the office. The fact that the extra credit project now makes the student grade eligible will help when the grade check is done the next Thursday, but the student was failing when the grade check was completed and as a result, the student is ineligible for the following week. The grade check must be done on the same day each week and cannot count grades earned or received after the check has been completed.

**Situation:** A new principal has come to Illinois from another state where scholastic eligibility rules differ from those of the IESA.

The principal notes in the IESA rules that a student must be passing all subjects weekly to be scholastically eligible. Not understanding how to determine what "passing per week" means, the principal calls the IESA Office for an explanation.

Most important to note is that "passing per week" is determined by measuring a student's performance on a cumulative basis from the beginning of a school's grading period (usually a six or nine-week period) through the date on which the check is made. The check should not reflect only a given school week's scholastic performance; rather it should reflect the student's cumulative performance for the grading period through the date of the check. Schools are expected to conduct this weekly check in some consistent manner convenient to their individual operations. Student eligibility or ineligibility is then affected on the Monday following the date of the check.

For example, consider a school which checks eligibility every Wednesday. Records are processed through the computer and a printout of all students' scholastic standing is given to the athletic director on Thursday. The athletic director's office reviews the list and reports Thursday afternoon to the principal that a student is not passing all subjects as of this check. The principal informs the student and coaches on Friday morning that the student is not passing the required work and is thus ineligible for one week, beginning the following Monday morning. The student may play in contests held that evening or on Saturday, the next day. However, the entire next week, Monday through Saturday, the student is ineligible. The following Wednesday, the process is repeated. This time, when the report reaches the principal on Thursday afternoon, the student's record shows the student is now passing all subjects on a cumulative basis since the beginning of the grading period. Now, the principal will inform the student and coach on Friday morning that the student will become eligible again the following Monday morning. Please note that the student is not permitted to play on this Friday and Saturday because of last week's failure to meet the grade requirements. A student becoming scholastically ineligible by the weekly eligibility check must remain ineligible for one full calendar week before possibly becoming eligible again.

**2.046** In cases where a contest has been postponed or re-scheduled, the current week eligibility shall be used to determine a student's eligibility. For example, a contest is scheduled to be played on Tuesday and because of poor weather, the contest is rescheduled for two weeks later. A student who was grade eligible for the originally scheduled game but is ineligible during the week of the rescheduled game is not eligible. Conversely, a student who was ineligible the week of the originally scheduled game and is grade eligible the week of the rescheduled contest is eligible to play.

#### 2.050-----RESIDENCE

**2.051** A student shall be eligible if he/she attends the member school in the district in which he/she resides.

**2.052** If the parents of a student move from one school district to another during the school year, the student may retain eligibility for the remainder of the school year provided the student continues to attend the school in the district from which the parents moved.

#### 2.060-----TRANSFER

**2.061** A student who transfers his/her attendance from one school district to another school district shall become eligible upon completing the eligibility requirements.

**2.062** In school districts where there is more than one member school, a student transferred from one member school to another member school shall become eligible the day he/she starts attendance at the new member school, provided there is bonafide evidence that his/her legal residence is now in the area served by the new member school.

**2.063** In school districts where there is more than one member school, a student can not be transferred from one member school to another member school for the purpose of representing the school in any activity, with the exception of the tuition student exception noted in 2.030.

#### *Illustrations for Section 2.060*

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**Q.** What does the phrase "completing the eligibility requirements" mean?

**A.** In general, a transfer student is eligible to participate for the new school once the student's birth certificate is on file, a certificate of physical fitness issued by a licensed physician, physician's assistant, or nurse practitioner as set forth in the Illinois State statutes not more than one year preceding such tryout, practice, or contest in any athletic activity is on file, the student meets the age guidelines as set forth in By-Law 3.050, and the principal can verify grades from the previous school. There is no mandatory waiting period. If this process takes 15 days, then the student is ineligible for those 15 days. If the process takes one day and the student is a bona fide student of the new school, then the student is eligible after one day.

#### 2.070-----USE OF PARTICIPANTS

- 2.071 Only students who are currently eligible under the rules and By-Laws are eligible to participate.
- 2.072 A student becomes a member of the school team when he/she practices with the school team or participates in a contest.

**2.080-----SCHOOLS WITH WHICH CONTESTS MAY BE HELD**

- 2.081 Member schools may permit eligible students to participate in interscholastic activities as school representatives pursuant with the following:
- ? Schools which are members of this Association;
  - ? Illinois elementary attendance centers containing any of the grades five through eight which are not members of this Association;
  - ? Any school (Illinois or non-Illinois) containing grades five through eight as long as that contest is held in an Illinois school;
  - ? Non-Illinois elementary attendance centers in states adjacent to Illinois which contain any of the grades five through eight.
- 2.082 Member schools may not permit students to participate as school representatives in interscholastic activities with high school or non-school groups. Please check with the Illinois High School Association (IHSA) regarding their policy on high school students practicing with students in grades 5-8.
- 2.083 Member schools are not allowed to practice against other schools or allow students from their own school to practice with a different school.

**Illustrations for Section 2.080**

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**Q.** Is a team from a member school allowed to participate against teams from non-school organizations, such as YMCA's, wrestling clubs, etc.?

**A.** No. This is in violation of this By-Law.

**Q.** Could a team from a member school play a contest against the school faculty?

**A.** Yes, such games would be permitted at any time, even if they involved students who are certified athletes. As this is not an interscholastic contest, it would not be counted as one of the contests to which a school team is limited by the By-Laws.

**Q.** Could a team from a member school play a game against the players' parents?

**A.** Yes. This would be permitted and would have no effect on student eligibility. As this is not an interscholastic contest, it would not be counted as one of the contests to which a school team is limited by the By-Laws.

**2.090-----SPORTSMANSHIP OF SCHOOL REPRESENTATIVES**

- 2.091 It is the clear obligation of students, school staff, boards of education, and all other official representatives of member schools in all interscholastic relationships to practice and promote the highest principles of sportsmanship and the ethics of competition, and it is the obligation of the member school to maintain proper crowd control at all interscholastic activities. The Association shall have no responsibility for crowd control nor for the actions of school representatives. The Board of Directors shall have full authority to penalize any member school, any of whose representatives or spectators may be adjudged upon competent evidence to have violated these obligations.

**Illustrations for Section 2.090**

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**Q.** Is the host school exclusively responsible for crowd control?

**A.** No. While the host school for any activity must assume primary responsibility for the physical management of the activity, including providing for crowd control, this is a mutual responsibility. Visiting schools must also take such measures as are necessary to ensure proper behavior on the part of their own students and spectators.

**2.092** The IESA and its Board of Directors require an administrator or school representative (other than the participating coaches) be in attendance at all home contests. It is recommended that in addition to the tournament manager, an administrator or other school representative from the host school be in attendance at all times for state tournament series contests.

**2.093** The IESA and its Board of Directors recommends that a school have a policy in place when it is necessary to deal with a fan ejection(s).

**2.094** For all contests, game officials will be required to fill out and submit a special report form for an ejection within 48 hours of the incident. In addition, the host school administrator on duty should also complete a special report form within 48 hours and return it to the IESA office following any ejection.

## **2.100-----MISBEHAVIOR DURING ACTIVITIES**

Students participating in interscholastic contests in violation of the By-Laws, or other persons found to be in gross violation of the ethics of competition or the principles of good sportsmanship, may be barred by the Executive Director from interscholastic activities.

## **2.110-----QUALIFICATIONS OF COACHES AND INSTRUCTORS**

### **QUALIFICATIONS OF NON-ATHLETIC COACHES**

Non-athletic instructors in all member schools shall be designated by their Board of Education or governing board as personnel responsible for the supervision of the school's contestants.

### **QUALIFICATIONS OF ATHLETIC COACHES**

Athletic coaches in all member schools shall be designated by their Board of Education or governing board as personnel responsible for the supervision of the school's contestants. Athletic coaches in member schools shall be regularly certified to teach in the schools of Illinois or must complete an approved coaching education course.

If the following criteria are met for athletic coaches who are certified to teach, these individuals are exempt from taking a required coaches education course:

- (a) Teaching or supervising classroom activity at least two periods daily in a member school; or
- (b) Employed full-time in any elementary, junior high, or high school; or
- (c) An assistant teacher, resource aide, lay supervisor or other paraprofessional who is employed at least half-time per day in a member school; or
- (d) Teaching full time, within the provisions of the Illinois School Code, in a member school or in a vocational or special education cooperative in which the member school participates; or
- (e) A retired teacher from a member school provided the person remains certified to teach.

The Board of Directors shall approve proposed coaches education courses through which individuals may meet the requirements of section 2.110.

Students in teacher-training institutions may be assigned to assist with the coaching of athletic teams in a member school as a part of their practice teaching course provided they are under the direct supervision of an individual who is qualified to coach under the provision of Section 2.110.

High school students may be assigned to assist with the coaching of athletic teams in a member school provided they are under the direct supervision of an individual who is qualified to coach under the provision of Section 2.110.

Any coach who does not meet the IESA coaching qualifications as detailed above will be suspended for a minimum of two games and will not be permitted to coach again until he/she completes an IESA approved coaching education course. Additionally, any contest in which the coach participated while in violation shall be forfeited.

Additional sanctions may be applied by the Board of Directors to schools with multiple violations for non-compliance with the coaching education By-Law.

### **Illustrations for Section 2.110**

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#### **GENERAL**

Q. What does the phrase 'regularly certified to teach in the schools of Illinois' mean?

A. You are a person who has fulfilled the requirements of state law to teach by the Illinois State Board of Education.

Q. How often does a coach have to take the approved coaches education course?

A. Once.

Q. All of my coaches including my cheer coach are certified teachers. Can we require that they complete the coaching education course?

A. Yes. This would be a local policy requiring such completion.

#### **STUDENT TEACHERS**

Q. May a student teacher assist with the coaching of an athletic team?

A. Yes, provided it is part of the student teaching experience.

Q. May student teachers continue coaching their student teaching assignments after the regular student teaching period ends?

A. Yes, provided their college or university authorizes the continuation.

#### **VOLUNTEER COACHES**

Q. May a person volunteer to coach without pay at a member school?

A. Yes. However, whether a person is paid to coach or is a non-paid volunteer, the person must meet the qualification requirements of By-Law 2.110 and its sub-sections.

#### **RETIRED TEACHERS**

Q. Does the provision for coaching by retired teachers refer only to persons immediately retired from teaching, or to retired teachers regardless of the date of their retirement?

A. The by-law simply states "...a retired teacher from a member school." This statement is interpreted literally. It permits a school to utilize any retired teacher from a member school as a coach, without needing approval of the person as a non-faculty coach, provided the person remains certified to teach in the schools of Illinois.

#### **MINIMUM AGE OF NON-FACULTY COACHES**

Q. Is there an age minimum for non-faculty and/or non-certified personnel who coach?

A. The Board of Directors interprets the provisions of this By-Law to require non-faculty and/or non-certified coaches to be a high school graduate or equivalent.

#### **CHEER COACHES**

Q. Do cheer coaches have to take a coach's certification test?

A. No, cheer coaches are considered non-athletic coaches and simply must be approved by their Board of Education or governing board as personnel responsible for the supervision of the school's contestants. The same holds true for music instructors, speech coaches, and scholastic bowl coaches.

#### **HIGH SCHOOL STUDENTS AS COACHES**

Q. I have a high school student assisting our wrestling squad. My head coach was ejected from the contest. May the high school student take over as the head coach for the remainder of the match?

A. No. you would have to forfeit the remaining matches of the meet.

Q. May the high school student we have assisting my volleyball coach be the only coach in the gym when my head coach had to miss practice?

A. No. The high school student who is assisting can never assume coaching duties unless he/she is under the direct supervision of a coach qualified under the provisions of 2.110.

Q. May we use high school students to demonstrate skills during practice or as team managers?

A. Yes.

- 2.121 Coaches from participating teams should never be the contest officials.
- 2.122 All contest officials shall be familiar with IESA contest regulations for the activity which they are officiating.
- 2.123 Schools hosting a regional contest in baseball, softball, basketball, and volleyball shall contract IHSA licensed officials. The IESA Office will assign the wrestling regional officials. Preferably, no officials should be hired from cities playing in the regional tournaments.
- 2.124 If an assignment has been made by the IESA in the state series and there is an affiliation between an official and a participating team, the official will be reassigned or paid.
- 2.125 Contest officials shall make all decisions regarding the rules of play. Their judgments and decisions can not be protested.
- 2.126 State contest hosts for speech, music, and art contests and workshops shall contract the necessary judges and/or instructors for the activities.
- 2.127 The following procedure shall be in effect for payments to officials in both the regular season and state series when contests are postponed or suspended:
- a. When an official is notified before arriving at the site there shall be no compensation
  - b. When an official arrives at the site and the contest is suspended or cancelled before the contest begins, the official shall be paid one-half of the game fee.
  - c. If the contest begins and then is suspended until the next day, the official shall receive the full game fee for the contest which began and then a full fee for the completion of the contest the next day.

2.128 **Activity Officials**

**It is important for the integrity and advancement of the officiating profession that only those qualified and trained actually officiate IESA contests. If a school is aware that an IESA member school is hiring non-licensed officials, please inform the IESA Office.**

**Baseball**

It is required that member schools use Illinois High School Association officials licensed in baseball for all regular season contests. The IESA administrative staff shall contract officials for all sectional and state final contests. For the IESA state series, officials licensed by the Illinois High School Association in baseball shall be used.

Two officials shall be hired for all regular season games, both of whom shall be licensed by the IHSA  
Two officials shall be hired for each regional game  
Two officials shall be hired for each sectional game  
Three officials shall be hired for each state level game

**Softball**

It is required that member schools use Illinois High School Association officials licensed in softball for all regular season contests. The IESA administrative staff shall contract officials for all sectional and state final contests. For the IESA state series, officials licensed by the Illinois High School Association in softball shall be used.

Two officials shall be hired for all regular season games, both of whom shall be licensed by the IHSA  
Two officials shall be hired for each regional game  
Two officials shall be hired for each sectional game  
Three officials shall be hired for each state level game

**Basketball**

It is required that two officials licensed by the IHSA in basketball be hired for all regular season contests. The IESA administrative staff shall contract officials for all sectional and state final contests. For the IESA state series, officials licensed by the Illinois High School Association in basketball shall be used.

Two officials shall be hired for all regular season games, both of whom shall be licensed by the IHSA.  
Two officials shall be hired for each regional game  
Two officials shall be hired for each sectional game  
Three officials shall be hired for each state level game

**Volleyball**

It is required that two officials licensed by the IHSA in volleyball be hired for all regular season contests. The IESA administrative staff shall contract officials for all sectional and state final contests. For the IESA state series, officials licensed by the Illinois High School Association in volleyball shall be used. At the IESA finals, the line judges, shall also be licensed by the IHSA.

Two officials shall be hired for all regular season matches, both of whom shall be licensed by the IHSA.

Two officials shall be hired for each regional matches. None may have an affiliation with the participating schools.

Two officials shall be hired for each sectional matches

Two officials shall be hired for each state level game

Two line judges shall be hired for each state level game

For regular season matches, and for regionals and sectionals, the host school has the option to use qualified line judges. If the host school uses line judges:

- ? they must be at least 17 years of age; and
- ? two line judges (no more, no less) must be provided.

### **Wrestling**

It is required that member schools use Illinois High School Association officials licensed in wrestling for all regular season contests. The IESA administrative staff shall contract officials for all regional, sectional, and state final contests. For the IESA state series, officials licensed by the Illinois High School Association in wrestling shall be used.

Three officials shall be hired for each regional boys wrestling tournament.

Three officials shall be hired for each sectional boys wrestling tournament.

Ten officials shall be hired to work the wrestling finals if eight mats are used. If six mats are used, nine officials shall be hired.

### **Track & Field**

It is recommended that member schools use Illinois High School Association officials licensed in track and field for all regular season meets. The IESA administrative staff shall contract officials licensed by the IHSA for all sectional and state final meets.

One official starter shall be hired for each sectional meet. The host school can at their discretion hire an assistant starter. The assistant starter must be licensed by the IHSA.

Licensed officials as needed will be hired for each state meet.

### **Art**

Art Workshop hosts shall select the instructors for the workshop. All instructors shall be people well-versed in Art Education on the elementary and junior high school level. It is recommended that the host school will encourage suggestions for instructors from participating art teachers and schools. There shall be one instructor for each group of not less than fifteen (15) nor more than twenty (20) participants.

### **Speech**

Speech contest hosts shall obtain judges for the contests, preferably from the approved list of judges provided by the IESA Office. Host schools shall provide the speech judges with complete rules for the conduct of the contest. All judges shall be people well-versed in the ability of elementary and junior high students to express ideas orally. No coach serving as a judge shall judge students from his or her own school. The IESA Office will assign the judge representative to all contests.

### **Music**

Music contest hosts shall obtain judges for the contests, preferably from the approved list of judges provided by the IESA Office. Host schools shall provide the judges with complete rules for the conduct of the contest. All judges shall be well-versed and experienced in the area they are to judge. Three judges shall be hired for organizational events and one judge for all solo, ensemble, and choir events. Music judges shall not judge their own music students and preferably none from their own city.

### **Scholastic Bowl**

Scholastic bowl regional contest hosts shall obtain moderators, scorers, and times for the contests. It is recommended that host schools hire moderators from the approved list available from the IESA Office. The IESA Office shall contract moderators for those sectional sites assigned by the IESA Office and for the IESA state final contests. Host schools shall provide the moderators with complete rules for the conduct of the tournament. Moderators used during the state series must be at least 18 years of age. Sectional and state contest hosts shall obtain scorers and timers for all contests.

### **Illustrations for Section 2.120**

**The following are provided for illustrative purposes only and are neither binding nor to be construed as having the effect of the By-laws or Constitution of this organization. In the event of a conflict, whether actual or believed, between an illustration contained in this section and any by-law or constitutional provision then in effect, the by-law or constitutional provision, as interpreted by the Board of Directors pursuant to Section 1.420 of the Constitution of this organization, shall control.**

**Q.** Can a school demand that an official be changed for a state series game in which they participate?

**A.** No.

**Q.** How can coaches be assured officials know of differences between the IESA and National Federation rules of play?

**A.** This should be checked with the officials prior to the start of the contest. It would be helpful for a host school to have a copy of the IESA Official Handbook available to answer such questions by officials or coaches. Exceptions for each sport are given in Division 4 of the By-Laws and are also included with the Terms & Conditions for each activity.

**Q.** As a licensed official, I arrived at a game and my partner is not a licensed official. What should I do?

**A.** A licensed official should not work an IESA contest with a non-licensed official. Please report a situation like this to the IESA Office.

### **2.130-----STANDARDIZED IESA CALENDAR**

**2.131** All IESA-sponsored state tournament series, sport seasons, and activities shall be conducted on dates established with the standardized calendar adopted by the Board of Directors.

**2.132** The standardized calendar shall number the weeks of the year, with week one (No. 1) being the first full week of July (Sunday through Saturday).

**2.133** The standardized calendar shall be updated and adopted annually at the September board meeting for a three-year period and is subject to change. The standardized calendar is available from the IESA website and should be checked periodically by school personnel for updated dates/changes.

### **2.140-----COOPERATIVE TEAM SPONSORSHIP**

**2.141** The Executive Director shall have the authority to approve the formation of cooperative athletic teams or activity programs by two or more member schools under the following conditions:

The combined enrollments of all schools involved in the cooperative team shall be utilized to determine the classification for the cooperative team.

The cooperative sponsorship agreement is established for a minimum period of two consecutive school years and shall designate the sponsoring school. An additional school may be added to an existing co-op agreement after one year provided they complete a new application for a two-year period, the conference (if applicable) approves of the new school being added, and the approval of the Executive Director.

The governing boards of all schools participating in the cooperative team agreement jointly make the application to the IESA for approval of the cooperative team agreement. In addition to the governing boards approving the formation of the cooperative team, written approval from the conference(s) of which the cooperating schools are members, and/or in which the cooperative team will participate, or, in the event that the cooperative team will not be affiliated in a conference, written approval from a minimum of five schools included in the cooperative team's schedule of competition must be secured. When a school renews the co-op application, conference or opponent approval is not required if no changes have been made to the original agreement.

**2.142** **Application Procedures:**

A statement signed by the administrators of all cooperating schools designating the name under which the cooperative team will compete.

A statement expressing the reasons for the formation of a cooperative team.

Written assurance that the cooperative team will not limit participation opportunities for students in any of the cooperating schools.

The signatures of the administrator and Board of Education presidents of each of the schools involved in the cooperative.

One application form must be completed and filed with the IESA Office for each cooperative team a school wishes to establish. Application forms are available from the IESA Office or the IESA website.

The application deadline for cooperative teams during a given school year in a given sport shall be determined by the

Board of Directors and will be published in the official calendar distributed to schools in August of each year.

Any school participating in a cooperative team agreement may not form an individual team representing its own school in that activity.

Any member school participating in a cooperative team agreement is required to pay the IESA activity entry fee for that activity by the initial entry deadline for that activity and prior to participation in the cooperative agreement.

Written approval from the conference(s) of which the cooperating schools are members, and/or in which the cooperative team will participate, or, in the event the cooperative team will not be affiliated with a conference, written approval from a minimum of five schools included in the cooperative team's schedule of competition.

Duplicate team awards may be ordered by the IESA Office at the request of a non-sponsoring cooperative team. The cost of the extra awards shall be the responsibility of the requesting school.

Prior cooperative agreements may be renewed for a minimum of two years by signature of the board presidents after approval of the Boards of Education of the cooperating schools. If there are changes in the interschool agreement, a new cooperative application must be filed. Conference approval or opponent's approval is not required when a school renews the cooperative agreement and no changes have been made to the original agreement.

For school districts with more than six IESA member schools that form one district team in all activities, a district co-op team may be entered in the IESA state series when all of the following requirements are met:

- ? All schools involved in the co-op must be a member of the Illinois Elementary School Association;
- ? The co-op school team is the only team representing the schools involved in the co-op;
- ? All students participating for the co-op team must meet all eligibility guidelines;
- ? An application is filed with the Association listing all participating schools;
- ? Only one activity fee is required

#### ***Illustrations for Section 2.140***

***The following are provided for illustrative purposes only and are neither binding nor to be construed as having the effect of the By-laws or Constitution of this organization. In the event of a conflict, whether actual or believed, between an illustration contained in this section and any by-law or constitutional provision then in effect, the by-law or constitutional provision, as interpreted by the Board of Directors pursuant to Section 1.420 of the Constitution of this organization, shall control.***

- Q.** If a school adds a boys sport team by formation of a cooperative team, must it also add a girls sport team to its program?  
**A.** Simply adding a team for one sex of students by forming a cooperative does not require corresponding action to add a team for the other sex of students. However, schools are bound by the provisions of the Illinois Sex Equity Rules, published by the Illinois State Board of Education. Questions in respect to these rules and the implications of cooperative teams in light of them should be referred to the Illinois State Board of Education.
- Q.** May a cooperative team be formed with out-of-state schools?  
**A.** No.
- Q.** May cooperative teams be formed with non-IESA member schools from Illinois?  
**A.** No. All schools involved in the cooperative agreement must be members. Membership is open to all schools in Illinois with grades five through eight.
- Q.** May a school form more than one cooperative team in the same sport?  
**A.** No.
- Q.** May a school form a cooperative team with one other school in basketball, a different cooperative team with another school in cross-country, and even a third cooperative team with yet another school in volleyball?  
**A.** Yes. The provisions of this rule permit formation of different cooperative teams with different schools on a sport-by-sport basis. However, each cooperative team formed must undergo the complete process of approval by the boards of education and the IESA Office.
- Q.** In light of the requirement that cooperative teams may not "limit participation opportunities", must a "no-cut" policy be established for each cooperative team that is formed?  
**A.** No.
- Q.** May a school drop one sport such as fall baseball, in order to enter a cooperative team arrangement in another sport, such as cross-country?  
**A.** Yes. The decision as to which sports to offer is exclusively the prerogative of each local board of education.
- Q.** Is there a deadline for filing application with the IESA Office for approval of cooperative teams for each activity for each school year?

**A.** Yes, the deadlines are published in the official IESA calendar.

**Q.** May a cooperative team agreement be formed during a sport season, in order to accommodate participating in the state tournament series that school year?

**A.** No. All cooperative teams for each school year must have applied to the IESA for approval no later than the initial entry deadline for that activity. Applications received after that particular date will be denied for that school year.

**Q.** If two member schools, whose enrollments for a given year are 70 and 80 respectively, form a cooperative team, what enrollment will be used to determine the classification of the cooperative team?

**A.** Classification of the cooperative team will be based on the combined enrollment of the cooperating schools. In this case, 70 plus 80 equals a total of 150. This figure of 150 will determine classification for the cooperative team only. The individual schools will still be classified on the basis of their individual enrollments of 70 and 80 respectively for other sports.

**Q.** If two schools form a cooperative team for any school year, may they redraft their cooperative agreement and add a third school to the cooperative at the end of one year?

**A.** Yes, provided they file a new two-year agreement, and with approval of the conference (if applicable) and the Executive Director.

**Q.** If two schools form a cooperative agreement, and then after the season for that sport begins, interest wanes and there are not sufficient students participating to sustain the team, what is the status of the agreement if the boards by mutual consent terminate the team's existence?

**A.** Each cooperative agreement is for a minimum of two years. Even if the team for which the agreement is established does not compete, the schools are committed to the agreement for the two-year period. They may not terminate the agreement early. Furthermore, if students from either of the schools should enter the IESA state tournament series as individuals in an activity for which the cooperative was established, they would have to be entered under the auspices of the cooperative entry, not their own individual member school. This would include cooperative agreements in scholastic bowl and/or fine arts areas.

**Q.** May two schools form a cooperative team for any two school years, then subsequently consolidate with each other effective for the second year of the cooperative?

**A.** Yes. Consolidation of schools joined in a cooperative team agreement will simply supersede the cooperative agreement.

**Q.** Will the IESA approve a cooperative team application in the event all questions pertaining to contracts with other schools and/or officials are not mutually resolved?

**A.** It is not likely, though a judgment will be made in each individual case.

**Q.** If two schools have established a cooperative team, and the cooperative dissolves prior to the end of its two-year agreement, may either of the schools participate as an individual school in that activity before the termination of the cooperative agreement?

**A.** Yes, provided the reasons for dissolution of the cooperative team are extenuating circumstances accepted by the IESA Board of Directors. However, a school in this situation may not enter another cooperative agreement in this activity until the end of the two-year time period of the original cooperative agreement.

**Q.** If schools A and B form a cooperative team and then school B consolidates with or annexes to school C, is the cooperative team still in effect? In other words, is school C obligated to continue the cooperative which B had entered with A?

**A.** Consolidation and/or annexation actions may negate existing cooperative team agreements. Situations like this should be discussed when the possibility of consolidation or annexation exists.

**Q.** Which school will receive mail for the cooperative activity from the IESA Office?

**A.** Only the school sponsoring the activity.

**Q.** Can cooperating schools renew their agreements if they have changes?

**A.** No. They must submit a new application form and interschool agreement for approval.

**Q.** Does the initial cooperative application need approval of my conference?

**A.** Yes, provided you are a member of a conference. If you are not a member of a conference, then you need approval from five of your opponents. Speech and Music co-ops do not need conference approval. Co-op renewals do not require conference approval if no changes have been made to the original agreement.

**Q.** If two schools have established a cooperative team and during the season for that sport, one of the two cooperating schools experiences a teacher strike may the cooperative team continue to participate during the strike or is it restricted under the terms of the IESA strike By-Laws?

**A.** The cooperative team will be affected by the strike By-Laws. Therefore, if either cooperating school experiences a strike, the students from the striking school will be restricted from competition for the duration of the strike. Students from the non-striking school may continue to participate. If the non-striking school is unable, due to insufficient numbers, etc., to fulfill the terms of contracted obligations, the cooperative team will be held in breach of contract.