2024 INSTRUCTIONS FOR ONLINE BASEBALL SEEDING
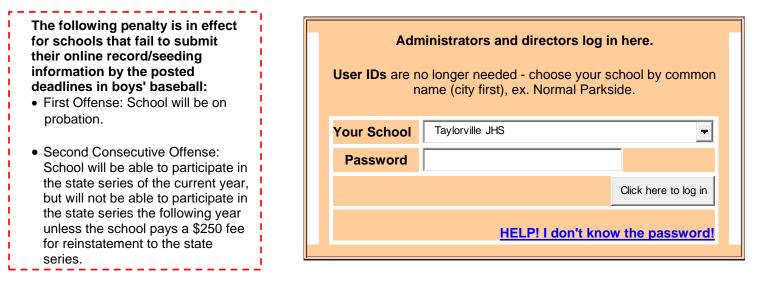
I. Baseball Entry Center

The process to rank (seed) teams is a two-step process. It involves each school listing your roster information and schedule and game result information (step #1) and then the actual ranking or seeding of the teams within your regional (step #2). Schools can list their regional roster and their schedule and game results starting immediately. To begin step #1, follow these instructions:

A. Click the red "Member Login" button located on the homepage of the IESA website.

B. Select your school from the drop-down menu and enter the password provided to your school. Click on the button that says "Click here to log in"

Choose your school and enter your password to log in.

The following penalty is in effect for schools that fail to submit their online record/seeding information by the posted deadlines in boys' baseball:

- First Offense: School will be on probation.

- Second Consecutive Offense: School will be able to participate in the state series of the current year, but will not be able to participate in the state series the following year unless the school pays a $250 fee for reinstatement to the state series.

Administrators and directors log in here.

User IDs are no longer needed - choose your school by common name (city first), ex. Normal Parkside.

Your School	Taylorville JHS
Password	

Click here to log in

HELP! I don't know the password!

Menu	**Bolingbro** Click Here **ks**		**Log Out**
	Activity - **Registration & Entry Center Logins** - **Information**		

Activity Tracker

GREEN = GOOD TO GO	YELLOW = ATTENTION	RED = OVERDUE/PROBLEM

C. Once you have logged in, click on the "Registration & Entry Center Logins" link. Click on the "Entries" link for Boys Baseball. This will take you to the **Baseball Entry Menu**.

Entry Centers & Host Administration

Activity	Entry Center Links	Password
Athletic Director		hs67fk
Boys Baseball	Entries | Host Admin	

Click Here

D. All schools competing in the activity of baseball must complete the following steps listed below by 11:59 p.m. Tuesday, September 10, 2024. **These links will be listed as closed following deadline and competing schools will not be able to enter any information.**

Boys Baseball Entry Menu	
Sectional 8 - Regional 16	
HOST ADMINISTRATION - **Reg. 16**	**Sect. 8**	
1 **REGIONAL ENTRY FORM** - **View Roster**	**OPEN**
Open thru 9/23/2024 at 4:00 p.m.	
2 **Your Regular Season Contests**	**OPEN**
Open thru 9/10/2024	
3 **Comments on your Regular Season**	**OPEN**
Open thru 9/10/2024	
Rank Regional 16 Teams	**PENDING**
Open 9/11/2024	
Ratings Surveys - **Sportsmanship**	**Officials**	

1 **REGIONAL ENTRY FORM:** Enter your student and school information on your regional entry form and click update entries. REMINDER---YOU CAN MAKE CHANGES TO THE ROSTER THROUGH 4:00 P.M. ON SEPTEMBER 23. AFTER THAT DATE, YOUR ROSTER IS FROZEN.

2 **Your Regular Season Contests:** Enter all your regular season contests and results. (This includes regular season tournament games.)
° Enter opponent name
° Enter each game score
° For games that have not yet been played, leave the score blank and the game will show as pending. You may go back in and update scores at any time before the record deadline.
° Select if the match was home or away in drop down menu
° Click Add Contest
° Follow steps above for all contests played including regular season tournament play.
° The score for a forfeited game is 7-0 unless game is forfeited after the number of innings required for a regulation game and offending team is behind.

Class 1A Boys Baseball Entry Center			
Entry Menu - **Regional Entry Form** - **Host Administration**			
Altamont Regular Season Contests			
Regular Season Contests - **Regular Season Comments**			
Contest added.			
List your regular season opponents and scores below. Leave score blank for unplayed games.			
Schools	**Score**	**Location**	
Altamont	☐	Home ▼	Add Contest
	☐		
Forfeits			
4-2: Score of a forfeited game is 7 to 0 except if the game is forfeited after the number of innings required for a regulation game and the offending team is behind. Then the score remains as recorded. If the offending team is leading, the score shall be 7 to 0.			

Contests					
Regular Season Record: 1-2-0					
Delete	**Edit**	**Altamont** def. Effingham JHS		5-2	Home
Delete	**Edit**	**Teutopolis** def. Altamont		3-0	Away
Delete	**Edit**	**Casey Westfield** def. Altamont		1-0	Home

Contests will display below after clicking "Add Contest". Winning team will be listed in **bold** type.

3 **Regular Season Comments**: In this step you have the opportunity to enter brief comments concerning your team and season and click update. (This step will match the two-minute time limit each team has to make comments on their team at a traditional seed meeting.) Make sure you include the following:
- ° Key results from the head to head match up with the other teams in your regional.
- ° Make-up of your team
- ° Results against larger schools

Boys Baseball Regular Season
Entry Menu - **Regional Entry Form** - **Host Administration**
Albion Regular Season Comments
Regular Season Record - **Regular Season Contests** - **Regular Season Comments**
Instructions here. 1000 character limit.
We had a young team with three 6th graders starting. At the beginning of the season it took us some time to come together especially on the road. About midway through the season things started to click and we were able to play with more consistency.
Update

II. Ranking Regional Teams

Schools must seed the teams in their regional. This must be done on September 11.

Boys Baseball Entry Menu
Sectional 8 - Regional 16
HOST ADMINISTRATION - **Reg. 16** | **Sect. 8**
REGIONAL ENTRY FORM - **View Roster**	**CLOSED**
Open thru 9/23/2024 at 4:00 p.m.	
Your Regular Season Contests	**CLOSED**
Open thru 9/10/2024	
Comments on your Regular Season	**CLOSED**
Open thru 9/10/2024	
View All Regular Season Info for this regional	
Rank Regional 1 Teams	**OPEN**
Open 9/11/2024	
Ratings Surveys - **Sportsmanship** | **Officials**

Both links take you to the same page. The IESA recommends printing these pages to help when you are ranking so you can refer back to the team information.

A. **The second step is open on Wednesday, September11, 2024**. Teams must get online to seed the teams in their regional online on September 6. Login to the Member Center as described above.

B. To seed the teams click on "Rank Regional # Teams." You will see a screen that looks similar to this:

Class 1A Boys Baseball Entry Center

‑Entry Menu   ‑   ‑Regional Entry Form   ‑   ‑Host Administration

Rank Regional 1 Teams

Ranking form open on 9/6/202

Unranked Teams				Ranked Teams			
School	**Record**	**Set Team Rank**		**Rank**	**School**	**Record**	**Unrank**
Altamont	2-6	2 3 4 5		1	Dieterich	10-2	Unrank
Argenta-Oreana	5-5	2 3 4 5					
Neoga	2-7	2 3 4 5					
Hutsonville	Unknown	**No record, will be seeded last.**					

Teams who do not enter any information will automatically be seeded last.

Altamont Regular Season Information

Regular Season Record: 1-2-0

Altamont Contests		
Altamont def. Effingham JHS	*Winning team in bold type and listed first.*	5-2 Home
Teutopolis def. Altamont		3-0 Away

Casey Westfield def. Altamont   1-0 Home

Argenta-Oreana Regular Season Information

Information for remaining teams in the regional will be listed below under each school heading.

Print this web page with all the participating team information and have it in front of you when you seed.

Factors to consider in seeding:
➢ Season Record
➢ Quality of Team's competition
➢ Smaller Schools Competing Against Larger Schools (1A schools vs. 2A schools)
➢ Head to Head competition
➢ Record Against Common Opponents
➢ Roster of Post-Season Team

C. Rank all teams by clicking on the number next to their name. This will send the team to the right side of the page under **Ranked Regional Teams.**
- You will not be able to rank your school.
- You can rank and un-rank until the ranking period officially closes.
- Assign the #1 rank to the "best" team in the regional, the #2 rank to the 2nd best team, #3 rank to the 3rd best team, etc.

MAKE SURE YOU RANK ALL TEAMS IN YOUR REGIONAL. AS A REMINDER, EACH SCHOOL IN THE REGIONAL WILL BE ABLE TO SEE THE RANKING YOU GAVE TO EACH SCHOOL. YOU ARE EXPECTED TO SEED THE TEAMS AS FAIRLY AS POSSIBLE.

Following the online closing of this ranking step, the IESA office will confirm all seeding on Thursday, 9/12/24. Regional brackets will be posted on the IESA website. Each school can view the brackets by clicking on the regional assignments and then on the bracket for each regional.